

**Board of Review Meeting Minutes**  
**Tuesday, May 13, 2014, at the Rockland Town Hall**  
**Called to order by Supervisor Schwalbach at 6:00 p.m.**  
**Adjourned at 8:00 p.m.**

Present were Jann Charette, Glen Schwalbach, Vicky Van Vonderen, Mary Van Dyck and Robert Taicher. Dennis Cashman joined the meeting at 6:45 p.m.

Supervisor Schwalbach called the meeting to order at 6:00 p.m.

Clerk Charette verified that notices for both Open Book and Board of Review were properly posted; the Board of Review notice was also published in the Press Gazette on April 27, 2014.

**Appointment of Chairperson**

M/M by Vicky Van Vonderen to appoint Glen Schwalbach as Chairperson of Board of Review; Mary Van Dyck seconded. Motion carried by voice vote.

**Appointment of Vice-Chairperson**

M/M by Treasurer Van Dyck to appoint Supervisor Van Vonderen as Vice Chairperson of Board of Review; Supervisor Schwalbach seconded. Motion carried by voice vote.

Supervisor Schwalbach presented the agenda.

**Acceptance of Board of Review Member Training Affidavit**

Clerk Charette noted that all Board members and the Treasurer attended Board of Review training this spring. Clerk Charette verified that the Board of Review member training affidavit was submitted to the Department of Revenue prior to this meeting.

**Acceptance of Clerk's Affidavit and Statement of Audit of Assessment Role**

Clerk Charette provided a packet of information which included the Assessor's 2014 Statement of Real Estate Assessments and the Brown County Assessment Roll Trial Balance. Clerk Charette verified that Brown County's trial balance of \$186,166,300.00 matched the Assessor's total of \$186,166,300.00

**Acceptance of Assessor's Affidavit**

Bob Taicher read his Assessor's affidavit to the Board and presented it to Clerk Charette.

Motion by Supervisor Van Vonderen to accept the Assessor's Affidavit; seconded by Treasurer Van Dyck. Motion carried by voice vote.

## **Board of Review Functions & Appearances/Deliberations**

Assessor Robert Taicher held Open Book on May 1, 2014, from 4:00 – 6:00 p.m. at the Rockland Town Hall. No property owners appeared on that day. Assessor Taicher did receive phone calls prior to the Open Book but no one did appear. Assessor Taicher made an adjustment on one of the new homes on Windchime Way due to the fact that the basement was never finished.

Assessor Taicher also reported that there was a discrepancy with Mark Tetzlaff property. Assessor Taicher reported that originally he had reclassified the property due to the fact that he had witnessed that no crops had been planted in 2013. After further discussions with Mr. Tetzlaff and Chairman Cashman, Assessor Taicher determined that the land had been worked and re-seeded in 2013 so the land was reclassified back to agricultural.

No property owners appeared tonight for the Board of Review.

## **Review of Assessment Records for Real and Personal Property**

Assessor Taicher confirmed that the assessment roll is complete and has been reviewed with discrepancies corrected. He reported that the Town's assessed value is \$187,350,200.00 of which \$1,183,900.00 is personal property and \$186,166,300.00 is of real estate. The value from manufacturing will be sent from the state at a later date.

Assessor Taicher provided a copy of the Personal Property roll for 2014 for review by the Board. The Board reviewed it and asked questions regarding certain assessments.

Assessor Taicher informed the Board that he removed approximately one million dollars in assessed value from the tax roll for the Rollins property on County Trunk ZZ due to fire, the Cuene property on Old Military due to gutting and remodel of home; the Crocker property on Lasee Road due to remodel and the Johnson property on Bildings Road due to the demolition of second home.

There were no further matters to discuss. The Board recessed at 7:12 p.m.

M/M to reconvene by Supervisor Van Vonderen at 8:00 p.m.; seconded by Supervisor Schwalbach. Motion carried by voice vote.

M/M by Supervisor Van Vonderen to adjourn at 8:00 p.m.; seconded by Supervisor Schwalbach. Motion carried by voice vote.

All minutes have been taken truthfully and honestly and to the best of my knowledge and ability.

Jann Charette  
Town Clerk

Minutes approved as written / with corrections (**strike one**) by the Town Board on Monday, May 19, 2013.

Dennis J. Cashman  
Town Chairman