

## Checklist for Operators License

- ✓ Successfully complete a responsible beverage server course (unless renewing) NOTE: If you have a license from another municipality, you are “renewing” so indicate that municipality on your application.
- ✓ Completely fill out an Application for License to Serve Fermented Malt Beverages and Intoxicating Liquors
- ✓ In front of a Notary sign Application
- ✓ Submit the following to the clerk:
  - Proof of completion of a responsible beverage server course (unless renewing)
  - A legible photocopy of applicant’s driver’s license or State identification card (unless renewing)
  - Completed application
  - Application fee