

Dennis Cashman, Chairman
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FIRE SIGN WORKING GROUP COMMITTEE

Minutes from Tuesday, February 25, 2014

Chairman Coenen called the meeting to order at 7:00 p.m. The Town Clerk was excused from attending the meeting. All other members were in attendance.

The members of the Town Fire Safety committee/working group are: Bob Coenen (Chairman); Randy Hansen (Recorder); Lee Anderson; Dennis Cashman; and Jann Charette (Town Clerk).

Recorder Hansen confirmed the verification of public notice was made and provided the January 28, 2014 meeting minutes to all members.

M/M by Dennis Cashman to approve the January 28, 2014 meeting minutes as submitted; seconded by Lee Anderson. Motion passed by voice vote 4-0.

FEMA FIRE PREVENTION AND SAFETY GRANT (FP&S) PROCESS

The group jointly discussed the status of this FEMA Fire Prevention and Safety Grant (FP&S) process:

1. It was decided that after the FEMA FP&S grant is submitted to FEMA it be recommended to the Town Board that this committee continue to serve the Town. It is further recommended to the Town Board that the committee's focus be changed from researching, developing, and drafting the grant to implementing, managing and oversight of the FEMA grant and its federal mandates.
2. It was decided to continue meeting the timelines set by the Planning Commission (PC) at their February 11, 2014 meeting:
 - a. Submit final draft of the FEMA FP&S grant application to the PC at their scheduled Tuesday, March 11, 2014 meeting for their concurrence and action to forward to the Town Board.
 - b. Submit final draft of the FEMA FP&S grant application to the Town Board at their scheduled Monday, March 17, 2014 meeting for their concurrence and approval to submit the application to FEMA.
 - c. Submit the FEMA FP&S grant application to FEMA no later than Friday, March 21, 2014.
3. It was decided to add CO detector batteries (AA) to the FEMA FP&S grant application in order to provide Town residents with replacement batteries if the home inspections determine that need.
4. It was decided to add appropriate and reasonable administrative costs to the FEMA FP&S grant application to cover the Town's costs associated with managing the grant.

5. It was decided to upgrade the CO detector request to include detectors that are UL approved, tamper-proof, and 10-year sealed lithium battery powered.

PUBLIC INPUT FOR WHICH NO ACTION WAS TAKEN

None

NEXT MEETING

The next meeting was not scheduled. As noted, the committee will present the final draft FEMA FP&S grant application to the Planning Commission on March 11, 2014. The next meeting will occur immediately after FEMA approves the Towns FP&S grant application.

ADJOURNMENT

M/M by Lee Anderson to adjourn the meeting; seconded by Randy Hansen. Motion passed by voice vote 4-0. Meeting adjourned at 8:30 p.m.

All minutes have been taken truthfully and honestly and to the best of my knowledge and ability.



Randy Hansen
Recorder

Minutes approved as written/with corrections (**strike one**) by Bob Coenen, Chairman of the Rockland Fire Sign Working Group Subcommittee



Bob Coenen
Chairman, Fire Sign Working Group Subcommittee