

# TOWN OF ROCKLAND

1712 Bob-Bea-Jan Road  
De Pere WI 54115

Dennis Cashman, Chairman  
Phone: (920) 336-7814 Fax: (920) 339-5745  
Jann Charette, Clerk  
Phone: (920) 336-2814 Fax: (920) 336-5565  
Website: [www.TownofRockland.org](http://www.TownofRockland.org)

## **FIRE SIGN WORKING GROUP SUBCOMMITTEE**

Minutes from Wednesday, October 9, 2013

Chairman Coenen called the meeting to order at 7:30. The Town Clerk is excused from attending the meetings. All other members were in attendance.

This was the first meeting of this Town of Rockland subcommittee. Therefore, there were no minutes from past meetings.

The members of this newly established Fire safety subcommittee/working group were introduced to the public: Bob Coenen (Chairman); Randy Hansen (Recorder); Lee Anderson (member); Dennis Cashman (member); and Jann Charette (member).

### **FEMA FIRE PREVENTION AND SAFETY GRANT (FP&S) PROCESS**

The group jointly discussed the timeline for preparing and submitting the FEMA Fire Prevention and Safety Grant (FP&S):

1. The FEMA grant process will allow public applications for a two month period. Because of the current Federal government shutdown FEMA is closed, an exact timeline is not available.
2. In preparation for submitting the grant application the subcommittee members will continue collecting information required for the grant submission, including refining cost estimates for residential fire address signs and mounting posts, labor costs to install signs and obtaining the number of available lots in existing residential subdivisions.
3. It was noted that past FP&S safety grants required applicants to cover five percent (5%) of the total grant application dollar amount. Using the estimated dollar values available at the meeting it is anticipated the Towns 5% share will not exceed \$5,000.
4. The FP&S Grant application supporting letters from the Morrison and Greenleaf Volunteer Fire Departments was presented to the group by Lee Anderson.

### **PUBLIC INPUT FOR WHICH NO ACTION WAS TAKEN**

None

### **NEXT MEETING**

Wednesday, October 9, 2013 at 7:30 p.m. in the Town Hall.

**ADJOURNMENT**

M/M by Lee Anderson to adjourn the meeting; seconded by Dennis Cashman. Motion passed by voice vote 4-0. Meeting adjourned at 8:45 p.m.

All minutes have been taken truthfully and honestly and to the best of my knowledge and ability.



Randy Hansen  
Recorder

Minutes approved as written/~~with corrections (strike one)~~ by Bob Coenen, Chairman of the Rockland Fire Sign Working Group Subcommittee



Bob Coenen  
Chairman, Fire Sign Working Group Subcommittee