

Dennis Cashman, Chairman
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FIRE SIGN WORKING GROUP SUBCOMMITTEE

Minutes from Wednesday, November 6, 2013

Chairman Coenen called the meeting to order at 7:20 p.m. The Town Clerk is excused from attending the meetings. All other members were in attendance.

The members of the Town Fire Safety subcommittee/working group are: Bob Coenen (Chairman); Randy Hansen (Recorder); Lee Anderson (member); Dennis Cashman (member); and Jann Charette (Town Clerk, member).

Recorder Hansen provided the October 9, 2013 meeting minutes to all members.

M/M by Lee Anderson to approve the October 9, 2013 meeting minutes as submitted; seconded by Randy Hansen. Motion passed by voice vote 4-0.

FEMA FIRE PREVENTION AND SAFETY GRANT (FP&S) PROCESS

The group jointly discussed the status of this FEMA Fire Prevention and Safety Grant (FP&S) process:

1. The FEMA grant process will allow public applications for a two month period. Because of the Federal government shutdown FEMA has not yet posted the FP&S grant application on their web site. Therefore, an exact timeline is still not available.
2. Randy Hansen passed out updated research information: Fire sign quantity review showing a total of 698 fire address signs will be required; Fire Sign project excel worksheet listing individual action items with resulting research; and the initial draft of the required town description and mutual support that will be required by the grant. The subcommittee discussed these documents.
3. Lee Anderson will contact the Brown County Sherriff Department, the Brown County Emergency 911 Department, and County Rescue to ask for their verbal and written support for this project. Lee will attempt to complete this by the next scheduled subcommittee meeting.
4. Dennis Cashman presented additional fire sign estimates from Lange Enterprises and Decker Supply. It was decided that when submitting the grant application the highest estimate will be used. Using this criterion it continues to be anticipated the Towns 5% share will not exceed \$5,000.
5. Randy Hansen presented an additional sample fire sign from Lange Enterprises, Inc., reflective yellow background, non-reflective black letters/numbers. The subcommittee continues to believe this is the best color combination for the Town fire address signs.

6. It was decided that Randy Hansen will write an update of the subcommittee actions for inclusion in the Town newsletters.

PUBLIC INPUT FOR WHICH NO ACTION WAS TAKEN

None

NEXT MEETING

Wednesday, December 4, 2013 at 7:00 p.m. in the Town Hall.

ADJOURNMENT

M/M by Randy Hansen to adjourn the meeting; seconded by Lee Anderson. Motion passed by voice vote 4-0. Meeting adjourned at 8:10 p.m.

All minutes have been taken truthfully and honestly and to the best of my knowledge and ability.



Randy Hansen
Recorder

Minutes approved as written/with corrections (**strike one**) by Bob Coenen, Chairman of the Rockland Fire Sign Working Group Subcommittee, on December 4, 2013.



Bob Coenen
Chairman, Fire Sign Working Group Subcommittee