

TOWN OF ROCKLAND

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FIRE SIGN WORKING GROUP SUBCOMMITTEE

Minutes from Wednesday, December 4, 2013

Chairman Coenen called the meeting to order at 7:00 p.m. The Town Clerk and Dennis Cashman were excused from attending the meeting. All other members were in attendance.

The members of the Town Fire Safety subcommittee/working group are: Bob Coenen (Chairman); Randy Hansen (Recorder); Lee Anderson; Dennis Cashman; and Jann Charette (Town Clerk).

Recorder Hansen provided the November 6, 2013 meeting minutes to all members.

M/M by Lee Anderson to approve the November 6, 2013 meeting minutes as submitted; seconded by Bob Coenen. Motion passed by voice vote 3-0.

FEMA FIRE PREVENTION AND SAFETY GRANT (FP&S) PROCESS

The group jointly discussed the status of this FEMA Fire Prevention and Safety Grant (FP&S) process:

1. The FEMA grant process will allow public applications for a two month period. Because of the Federal government shutdown in November 2013 FEMA has not yet posted the FP&S grant application on their web site. Therefore, an exact timeline is still not available.
2. Randy Hansen passed out updated research information: Fire Sign project excel worksheet listing individual action items with resulting research; the article for the next Town newsletter; the UWGB Grant Writing II course handout; and the web site addresses for the two new FEMA informational videos regarding the FP&S grants. The subcommittee discussed these documents.
3. M/M by Lee Anderson to recommend the Town Board approve, at its December 16, 2013 meeting, sending at least one individual to the UWGB Grant Writing course on January 22, 2014, paying for the course cost, mileage to/from the course site and the hourly wage for time spend; seconded by Randy Hansen. Who that individual(s) is will be determined by the Town Board. Motion passed by voice vote 3-0.
4. Lee Anderson provided the members with the support letters from the Brown County Sherriff Department and County Rescue. Still pending is the support letter from the Brown County Emergency 911 Department.
5. Lee Anderson contacted the Greenleaf and Morrison Volunteer Fire Departments to obtain their recommendations for make/model of battery powered smoke/fire and CO₂ detectors. Lee stated those two departments did not have a preference other than any device purchased must be UL approved.

6. It was decided that Randy Hansen will continue his role in writing updates of the subcommittee actions for inclusion in future Town newsletters.

PUBLIC INPUT FOR WHICH NO ACTION WAS TAKEN

None

NEXT MEETING

The next meeting was not scheduled. The subcommittee has completed its discovery phase and can do no more until FEMA opens the FP&S grant application. If FEMA opens the grant application on or prior to the January 14, 2014 then the next meeting date will be set at the Town Planning Commission meeting scheduled on that date.

ADJOURNMENT

M/M by Lee Anderson to adjourn the meeting; seconded by Randy Hansen. Motion passed by voice vote 3-0. Meeting adjourned at 8:00 p.m.

All minutes have been taken truthfully and honestly and to the best of my knowledge and ability.



Randy Hansen
Recorder

Minutes approved as written/with corrections (**strike one**) by Bob Coenen, Chairman of the Rockland Fire Sign Working Group Subcommittee



Bob Coenen
Chairman, Fire Sign Working Group Subcommittee