

**Town Board Meeting- Closed Session Minutes
September 16, 2013 at the Rockland Town Hall**

The Clerk and all Town Board members were present. Chairman Cashman read the agenda. Clerk Charette verified that the meeting was properly noticed.

M/M by Chairman Cashman to convene into closed session at 6:00 p.m. pursuant to Sec. 19.85(1)(c) for the purpose of interviewing applicants for the Custodian/Opener position; seconded by Supervisor Schwalbach. Chairman Cashman-aye; Supervisor Van Vonderen-aye; Supervisor Schwalbach-aye. Motion carried.

M/M by Supervisor Van Vonderen to offer the Custodian/Opener position to Joan Zillges; seconded by Supervisor Schwalbach. Motion carried unanimously by voice vote.

M/M by Supervisor Van Vonderen to reconvene into Open Session at 7:09 p.m; Chairman Cashman seconded. Chairman Cashman-aye; Supervisor Van Vonderen-aye; Supervisor Schwalbach-aye. Motion carried.

M/M by Chairman Cashman to adjourn the closed session meeting; seconded by Supervisor Van Vonderen. Motion carried unanimously by voice vote. Meeting adjourned at 7:10 p.m.

All minutes have been taken truthfully and honestly and to the best of my knowledge and ability.

Jann Charette
Town Clerk

Minutes approved as written/with corrections by Dennis Cashman, Chairman, on October 7, 2013.

Dennis Cashman
Chairman

Town Board Meeting Minutes
September 16, 2013 at the Rockland Town Hall
Called to order by Chairman Cashman at 7:30 p.m.
Adjourned at 10:36 p.m.

The Clerk, Treasurer, and all Town Board members were present. Also present were Terry Vertz, Rachel Johnson, Dan Wanie, Wanda Wanie, Jeannine Walker and Steve Gander. Clerk Charette verified that the meeting was properly noticed; the agenda was presented after the pledge of allegiance was recited.

Approval of Minutes from September 3, 2013- Public Hearing Minutes

M/M by Chairman Cashman to approve the September 3, 2013 public hearing minutes as presented; seconded by Supervisor Vicky Van Vonderen. Motion carried unanimously by voice vote 3-0.

Approval of Minutes from September 3, 2013- Regular Town Board Meeting

M/M by Chairman Cashman to approve the September 3, 2013, regular Town Board meeting minutes as presented; seconded by Supervisor Glen Schwalbach. Motion carried unanimously by voice vote 3-0.

Approval of Minutes from September 10, 2013- Town Board Meeting

M/M by Chairman Cashman to approve the September 10, 2013, Town Board meeting minutes as presented; seconded by Supervisor Glen Schwalbach. Motion carried unanimously by voice vote 3-0.

Approval of Beverage Operator's License for Tracy Lynn Quintal

Clerk Charette provided a copy of Applicant's application, beverage service course on certificate, criminal background check and verification of fees to the Board. Clerk Charette recommended that Applicant be approved for a beverage operator's license that would expire on June 30, 2015.

M/M by Chairman Cashman to approve Tracy Quintal's application for a beverage operator's license which would expire on June 30, 2015; seconded by Supervisor Van Vonderen. Motion carried unanimously by voice vote.

Approval of Visioncast Designs quote for Rockland website design

Jeannine Walker, Visioncast Designs, appeared before the Board to provide a summary regarding her review of existing site and recommendations for the new site. Walker provided a written proposal detailing the cost of rebuilding the site.

M/M by Supervisor Van Vonderen to accept proposal from Visioncast Designs to start rebuilding the Rockland website; seconded by Supervisor Schwalbach. Motion carried unanimously by voice vote.

M/M by Supervisor Van Vonderen to continue website maintenance agreement with Visioncast Designs until new website is completed; seconded by Supervisor Schwalbach. Motion carried unanimously by voice vote.

Appointment of Chairman Cashman to Fire Sign Working Group Subcommittee

M/M by Supervisor Van Vonderen to appoint Dennis Cashman to the Fire Sign Working Group subcommittee; seconded by Supervisor Schwalbach. Motion carried unanimously by voice vote.

Reports/Updates:

a. Chairman's Report

Chairman Cashman reported that the town attorney is in the process of drafting a letter to Calaway's attorney. Chairman Cashman reported he will meet with Mr. Calaway this week to discuss the meter readings he has obtained from VOS Electric regarding the lighting issue.

It was requested to have Chairman Cashman follow up on the dip located on Old Martin Road. Glen to check on speed limit signs on that road as well.

b. Working Lands Initiative report

Supervisor Van Vonderen reported that the preliminary application, ordinance and maps were e-mailed to DATCP last Friday. She is hoping to receive comments back prior to the next Planning Commission meeting scheduled for Wednesday, September 25th.

c. Wind Siting Update

Supervisor Schwalbach reported that there will be no review of the ordinance at the September Planning Commission meeting but it will be reviewed in October. He will be putting together a report of the need for road signs in the Town.

Announcements/Distribution for Correspondence

Chairman Cashman stated he will be preparing the documents for submittal for the TRIP which is due on October 18, 2013. Treasurer Van Dyck stated that she has submitted the Recycling Grant application on behalf of the Town. Supervisor Schwalbach requested registration information for the WTA convention.

Items for future meetings

Resolution amending budget; name of road for TRIP application; Calaway property update; WLI report;

Cash Flow Analysis- August

Clerk Charette provided the cash flow analysis for August to the Board. Clerk Charette requested the Board to review closely as she prepares the resolution amending the budget for next month's meeting. Supervisor Van Vonderen mentioned some areas, WLI, attorney fees, mailings, website, that will require additional payments before the end of this year.

Public comment

Dan Wanie, 3221 Eiler Road, stated that even though Frank Calaway has moved the lights on his property they are still spilling over onto his residential property. According to the I-1 Ordinance, Mr. Wanie is concerned about the lights on the pole and building that are exceeding the 5% spillover rate allowed.

Steve Gander stated that the Brown County Planning Commission is creating a website that would allow available industrial sites to be viewed by the public. Currently, 50 acres or more acres in Brown County are being set aside for industrial sites.

Voucher in payment of bills

M/M by Chairman Cashman to pay the voucher in the amount of \$25,934.93, with one online payment, and checks #8230 through #8247, no voided checks; seconded by Supervisor Van Vonderen. Motion carried unanimously by voice vote 3-0.

Closed Session

M/M by Chairman Cashman to convene into closed session at 8:50 p.m. pursuant to Sec. 19.85(1)(c), Wis. Stats., for the purpose of considering employment, promotion, compensation or performance evaluation date of any public employee over which the governmental body has jurisdiction or exercises responsibility; seconded by Supervisor Van Vonderen. Topics for discussion: hiring of Custodian/Opener and review of Town Clerk. Chairman Cashman-aye; Supervisor Van Vonderen-aye; Supervisor Schwalbach-aye. Motion carried.

M/M by Chairman Cashman to reconvene in Open Session at 10:35 p.m.; seconded by Supervisor Van Vonderen. Chairman Cashman-aye; Supervisor Van Vonderen-aye; Supervisor Schwalbach-aye. Motion carried.

Adjournment

M/M by Supervisor Chairman Cashman to adjourn at 10:36 p.m.; seconded by Supervisor Van Vonderen. Motion carried unanimously by voice vote 3-0.

All minutes have been taken truthfully and honestly and to the best of my knowledge and ability.

Jann B. Charette,
Town Clerk

Minutes approved as written / with corrections (**strike one**) by the Town Board on October 7, 2013.

Dennis J. Cashman
Town Chairman