

**Town Board Meeting Minutes**  
**November 4, 2013 at the Rockland Town Hall**  
**Called to order by Chairman Cashman at 6:30 p.m.**  
**Adjourned at 8:35 p.m.**

The Clerk, Treasurer, and all Town Board members were present. Also present were Rick McCutchin, Annie Brewer (Wrightstown Spirit) and Steve Gander. Clerk Charette verified that the meeting was properly noticed; the agenda was presented after the pledge of allegiance was recited.

**Approval of Minutes from October 21, 2013 Budget Workshop Minutes**

M/M by Chairman Cashman to approve the October 21, 2013, minutes as presented; seconded by Supervisor Van Vonderen. Motion carried unanimously by voice vote.

**Approval of Minutes from October 21, 2013 Town Board Meeting Minutes**

M/M by Chairman Cashman to approve the October 21, 2013, minutes as presented; seconded by Supervisor Van Vonderen. Motion carried unanimously by voice vote.

**Approval of Minutes from October 29, 2013 Town Board Meeting Minutes**

M/M by Chairman Cashman to approve the October 29, 2013, minutes as presented; seconded by Supervisor Van Vonderen. Motion carried unanimously by voice vote.

**Rick McCutchin, After-the-fact Conditional Use Permit, Parcel R-440-18, 5365 Sundust Court**

Supervisor Schwalbach recused himself from this part of the meeting.

Clerk Charette presented the request for an after-the-fact conditional use permit from Applicant to construct a pond on Parcel R-440-18 and reviewed the timeline with the Board. Clerk Charette read conditions the Board placed upon Applicant at the September 3, 2013 Town Board meeting:

- 1) Applicant to construct the swale/outflow of pond by October 1, 2013. *The Board found that this had been completed.*
- 2) Applicant to work with Tim Smith and Chairman Cashman to make improvements to adjoining drainage easement. *The Board found that this had been completed and is working properly.*
- 3) Applicant to pay the outstanding real estate taxes on the property by November 1, 2013. *The Board found that these had been paid in full.*
- 4) Town to obtain legal advice regarding “No Trespassing” signs recommendation.

Clerk Charette reported that based upon a discussion with Bob Gerbers he was recommending that a sign be placed in front of the pond on the west and south sides. Chairman Cashman reviewed the advice provided by the town attorney. Clerk Charette also reiterated that per the Code of Ordinances, a pond maintenance plan was required to be filed with the Town. Applicant had submitted that plan with his application.

M/M by Supervisor Van Vonderen to approve the after-the-fact conditional use permit for the construction of a pond on Parcel R-440-18 with the following conditions: 1) Applicant to install two “No Trespassing” signs on the west and south side of the pond and that 2) the project must comply with all local, county and state regulations; seconded by Chairman Cashman. Motion carried unanimously 2-0.

Supervisor Schwalbach rejoined the Board at this time.

**Approval of Beverage Operator’s License for Kimberlee Mary Rosek**

Clerk Charette provided a copy of Applicant’s application and criminal background check to the Board. Applicant paid the appropriate fee. Clerk Charette recommended that Applicant be approved for a beverage operator’s license that would expire on June 30, 2015.

M/M by Chairman Cashman to approve Kimberlee Mary Rosek's application for a beverage operator's license which would expire on June 30, 2015; seconded by Supervisor Schwalbach. Motion carried unanimously by voice vote.

M/M by Chairman Cashman to move agenda items #9 & #10 after agenda item #14 and proceed with agenda item # 11; seconded by Supervisor Van Vonderen. Motion carried unanimously.

### **Approval of revisions to Chapter 18-01.23 Agricultural Farmland Preservation Ordinance; rezoning map and resubmission to DATCP**

Supervisor Van Vonderen reported that DATCP responded to the Town's draft AG-FP Ordinance and rezoning map sent in early October. Supervisor Van Vonderen worked through the recommended revisions to the map and ordinance with the Board. These suggestions were editorial in nature and per DATCP did not require Planning Commission review and approval. She explained that the suggested revisions were implemented into the copies provided to the Board.

M/M by Supervisor Van Vonderen to forward revised ordinances and revised zoning map to DATCP for final certification; seconded by Supervisor Schwalbach. Motion passed unanimously by voice vote.

Discussion was had regarding whether the Board needed to review any future changes if editorial in nature.

M/M by Supervisor Van Vonderen to approve Supervisor Van Vonderen to make any future editorial changes to AG-FP ordinance if necessary and requested by DATCP; seconded by Supervisor Schwalbach. Motion passed unanimously by voice vote.

The Town Board tentatively set the public hearing on the proposed ordinances and revised zoning map for Thursday, December 12, 2013 at 7:30 p.m.

### **Purchase of Dell computer, docking station, Microsoft Office Software, QuickBooks 2013 and security software**

Clerk Charette provided quotes from Dell, WIPFLi and Total Computing Services for a new laptop, docking station, monitor, keyboard and accompanying software to replace the current system which is eight years old.

M/M by Supervisor Van Vonderen to approve the purchase of a Dell Latitude E3350 laptop computer, docking station, speakers, monitor, and appropriate software for a total of \$1728.96 and to approve additional expenditures of up to \$500.00 for the purpose of wireless keyboard/mouse, external hard drive and miscellaneous accessories; seconded by Chairman Cashman. Motion carried unanimously by voice vote.

### **Wisconsin Document Imaging & WIPFLi proposals for transitional and set up services of new computer, software, and e-mail systems**

M/M by Supervisor Van Vonderen to approve expenditures up to \$700.00 for the use of Wisconsin Document Imaging for transitional services and set up of new e-mail accounts up; seconded by Supervisor Schwalbach. Motion carried unanimously by voice vote.

## **Reports**

### **a. Chairman's Report**

Chairman Cashman reported that Dick's Lawncare started cutting the ditches last week. He also reported that he picked up 39 tires that were dumped into the ditch on Midway Road west of Highway 57. It cost the town \$94.50 to dispose of the tires at the waste facility. The Town did get accepted for TRIP funding for 2014-15 to improve Tetzlaff Road.

The Chairman also reported that he learned that the county Public Works Director is recommending that a second southern bridge be built from Highway S on the west side of Fox River to Highway ZZ on the east side. Chairman Cashman recommended that an e-mail be sent to the County Executive and the County Board members opposing the construction of a second southern bridge.

**b. Working Lands Initiative report**

Nothing in addition to what was reported earlier to Board.

**c. Wind Siting Ordinance**

No report.

**d. Traffic Sign Inspection Update-**

Supervisor Schwalbach provided a report to the Board. Based upon review, he is recommending replacement of 73 signs. The Town will need to seek bids in the future for such work.

**Adoption of Resolution #2013-10 in Opposition to Wisconsin Senate Bill 349**

Chairman Cashman explained that this Senate Bill takes authority away from the town and forces the town to pay for damages done to local roads. This bill also was discussed at the Wisconsin Town's Association Convention and urged town representatives to pass this resolution and forward it on to their representatives.

M/M by Supervisor Schwalbach to adopt Resolution #2013-10 in opposition to Senate Bill 349; second by Supervisor Van Vonderen. Motion passed unanimously by voice vote.

The Board recommended that copies to be sent to Governor Walker, Senator Lasee, Senator Tiffany, Representative Jacque; WTA.

**Adoption of Ordinance #2013-10 Regulating Discharge of Firearms**

A draft of an ordinance regulating the discharge of firearms was provided to the Board. Chairman Cashman reiterated that this ordinance was created in response to new DNR regulations that allow residents within the state to allow the use of rifles for hunting. State statute enables towns to regulate for the purpose of public, health, safety and welfare. Chairman Cashman has received eight phone calls of which seven were against the use of rifles in the town and one call stating they were for allowing residents to do so. Discussion was had regarding the DNR model ordinance, the WTA's opinion on adopting such an ordinance, what other municipalities were doing and whether an ordinance was needed in the town. Discussion also was had regarding bringing this issue up at the Joint Municipal Court meeting on Thursday night.

M/M by Chairman Cashman to forward the draft of the DNR model ordinance restricting the use of rifles with one amendment to Attorney Rossmeissel for review; seconded by Supervisor Schwalbach. Motion passed unanimously by voice vote.

**Announcements/Distribution for Correspondence**

Chairman Cashman distributed the Brown County Planning Commission minutes to the Board. He also reported that Joe Daul, Chief of Greenleaf Fire Department, will be bringing the Department's new fire truck to display at the November 18, 2013 meeting at 6:45 p.m. Clerk Charette disbursed a letter from Pyrotechnics seeking business for fireworks displays; an e-mail from Rachel Johnson regarding her retirement from Wrightstown Spirit; and an invitation from League of Women Voters to attend a luncheon.

**Items for future meetings-** resolution regarding increasing highway funds; cell tower ordinance

**Public comment**

None

## **Voucher for Approval**

Clerk Charette provided the Voucher for Approval.

M/M by Chairman Cashman to pay the voucher in the amount of \$37,560.02 for check #8284 through #8304 with no voided checks and no online payments; seconded by Supervisor Van Vonderen. Motion carried unanimously by voice vote.

## **Adjournment**

M/M by Chairman Cashman to adjourn at 8:35 p.m.; seconded by Supervisor Van Vonderen. Motion passed unanimously by voice vote.

All minutes have been taken truthfully and honestly and to the best of my knowledge and ability.

Jann B. Charette,  
Town Clerk

Minutes approved as written / with corrections (**strike one**) by the Town Board on Monday, November 18, 2013.

Dennis J. Cashman  
Town Chairman