

**Town Board Meeting Minutes  
December 16, 2013 at the Rockland Town Hall  
Called to order by Chairman Cashman at 7:35 p.m.  
Adjourned at 9:05 p.m.**

The Clerk, Treasurer, and all Town Board members were present. Also present were, Steve Gander, Bob Coenen, Kayla Guns (Wrightstown Spirit) and Jeannine Walker (Visioncast). Clerk Charette verified that the meeting was properly noticed; the agenda was presented after the pledge of allegiance was recited.

**Approval of Minutes from December 2, 2013 Town Board Meeting**

M/M by Chairman Cashman to approve the December 2, 2013, Town Board meeting minutes as presented; seconded by Supervisor Schwalbach. Motion carried unanimously by voice vote.

**Approval of Minutes from December 12, 2013, Public Hearing**

M/M by Chairman Cashman to approve the December 12, 2013, public hearing minutes with corrections; seconded by Supervisor Van Vonderen. Motion carried unanimously by voice vote.

**Public Deposit Control Agreement with Greenleaf Wayside Bank**

M/M by Chairman Cashman to approve the Public Deposits Control Agreement with Greenleaf Wayside Bank; seconded by Supervisor Van Vonderen. Motion carried unanimously by voice vote.

**Adoption of Ordinance 2013-4 Repealing Article VII & Article VIII of Sec. 18-13.00 Appendix**

Chairman Cashman explained that the following ordinance was reviewed and discussed at the public hearing on Thursday, December 12, 2013. No further discussion.

M/M by Chairman Cashman to approve Ordinance #2013-4; seconded by Supervisor Schwalbach. Motion carried unanimously by roll call vote.

**Adoption of Ordinance 2013-5 Amending Sec. 18-01.10, Establishment of Zones and Creating Sec. 18-01.23, Agricultural-Farmland Preservation Ordinance (AG-FP)**

Chairman Cashman explained that the following ordinance was reviewed and discussed at the public hearing on Thursday, December 12, 2013. No further discussion.

M/M by Chairman Cashman to approve Ordinance #2013-5; seconded by Supervisor Van Vonderen. Motion carried unanimously by roll call vote.

**Adoption of Ordinance 2013-6 Repealing and Re-Creating Sec. 18-01.16 Agricultural Non-Working Lands Initiative**

Chairman Cashman explained that the following ordinance was reviewed and discussed at the public hearing on Thursday, December 12, 2013. No further discussion.

M/M by Chairman Cashman to approve Ordinance #2013-6; seconded by Supervisor Van Vonderen. Motion carried unanimously by roll call vote.

**Adoption of Ordinance 2013-7 Amending Chapter 18, Zoning Ordinance**

Chairman Cashman explained that the following ordinance was reviewed and discussed at the public hearing on Thursday, December 12, 2013. No further discussion.

M/M by Chairman Cashman to approve Ordinance #2013-7; seconded by Supervisor Van Vonderen. Motion carried unanimously by roll call vote.

**Adoption of Ordinance 2013-8 Amending Chapter 1, General Provisions**

Chairman Cashman explained that the following ordinance was reviewed and discussed at the public hearing on Thursday, December 12, 2013. No further discussion.

M/M by Chairman Cashman to approve Ordinance #2013-8; seconded by Supervisor Van Vonderen. Motion carried unanimously by roll call vote.

### **Adoption of Ordinance 2013-9 Repealing and Re-Creating the Official Rockland Zoning Map**

Chairman Cashman explained that the following ordinance was reviewed and discussed at the public hearing on Thursday, December 12, 2013. No further discussion

M/M by Chairman Cashman to approve Ordinance #2013-9; seconded by Supervisor Van Vonderen. Motion carried unanimously by roll call vote.

### **Adoption of Ordinance 2013-10 Establishing Split Shifts for Election Officials**

Clerk Charette explained that an ordinance is required in order to officially have split shifts on election days. She explained that the proposed ordinance will give the Clerk the flexibility to determine the number of shifts and workers required at each election.

M/M by Supervisor Van Vonderen to approve Ordinance #2013-10 and place in Rockland Code of Ordinances under Chapter 02-04.00; seconded by Supervisor Schwalbach. Motion carried unanimously by roll call vote.

### **Resolution #2013-11 Changing Required Number of Election Officials**

Clerk Charette explained that by statute seven election officials must work each election unless otherwise designated by the Board. This resolution will give the Clerk flexibility to have less than seven and determine the number of election workers actually needed on each Election Day.

M/M by Chairman Cashman to approve Resolution #2013-11; seconded by Supervisor Van Vonderen. Motion carried unanimously by roll call vote.

### **Election Official Nominations & Appointments for 2014-15**

Discussion was had on whether enough workers had been nominated to cover all shifts on each Election Day. The following individuals were added as alternates to the proposed list even though they had not been contacted prior to nomination:

M/M by Chairman Cashman to approve the list of nominees for election inspectors and election workers as amended; seconded by Supervisor Van Vonderen. Motion carried unanimously by voice vote.

### **Chairman's report**

Chairman Cashman followed up with Dan Wanie regarding the noise coming from the skidsters used on the Calaway property. Chairman Cashman met with Calaway and asked him to consider backing the skidster into shed at night so that beeping noise would not be heard in the early morning hours.

Chairman Cashman received a phone call regarding parcel R-409, owned by John Preston. A neighbor reported animals going in and out of barn. Chairman Cashman will discuss this issue with the Zoning Administrator.

Chairman Cashman inquired if anyone had received phone calls regarding the conditions of the roadways.

### **Wind Siting Update**

No update.

### **Traffic Sign Update**

The traffic signs have been ordered from TAPCO and should be delivered next week.

### **Fire Sign Update**

Bob Coenen appeared on behalf of the Fire Sign Committee. The subcommittee met on December 4, 2013 and reviewed quotes on the costs of purchasing the fire address signs. Prices ranged from \$7.50 to \$10.50 per sign. The total quote for 698 signs was \$7500.03 from Rent-A-Sign; \$10,564 from Lange Enterprises; and \$12,249 from Decker Supply. The Committee also reviewed the costs of the posts. Prices ranged from \$7.10 (total of \$4950.00) to \$14.10 per post (total of \$19,683.00). The Fire Sign Committee has been in contact with Greenleaf and Morrison Departments to discuss the possibility of the 698 participants receiving carbon monoxide and smoke detectors. They checked with Country Visions and True Value in De Pere. The prices ranged from \$6,000 to \$30,000 for both a carbon monoxide detector and a smoke detector. Coenen noted that some companies offer a combination pack. The total quote for that was \$18,400.00. The Committee also checked on batteries for the

devices. The total quote for a 2-pack for each participant was \$5926.00. They received one quote for the installation of the posts at \$7.10 per post. The company would coordinate with Digger's Hotline and complete the job in full. Other costs would include the publication of information via the quarterly newsletter which totaled approximately \$560.00. The Committee also advised that someone from the Town be sent to a grant writing class offered by UWGB in January. Cost is \$69 to attend. If submitted quotes at high end, the total of the grant request would be \$92,919.00. The Town would be responsible for 5% of the total or approximately \$ 4,605.98.

Coenen reported that both the Greenleaf and Morrison Fire Department believe it is imperative to have these fire address signs installed since we are the last town in southern Brown County to do so.

M/M by Chairman Cashman to approve Randy Hansen attending the UWGB Grant Writing II workshop on January 22, 2013; seconded by Supervisor Schwalbach. Motion carried unanimously by voice vote.

### **Website Update/Presentation**

Jeannine Walker appeared before the Board to demonstrate the different options for the website rebuild. Discussion was had regarding appearance and content. Based upon discussion, Walker to begin creating the website and will return to the Board when it is ready to be tested.

### **Resolution # 2013-12 Amending 2013 Budget & Final 2013 Cash Flow Analysis**

Clerk Charette provided an amended 2013 budget worksheet and the end of year Cash Flow Analysis to the Board and Treasurer. She explained that in some accounts there was a surplus. In other accounts, there was a deficit. The proposed resolution represents the movement of surplus funds from one account to the other account that had a deficit. It also represented the movement of unused funds of \$11,684 to a General Reserve Contingency Account.

M/M by Chairman Cashman to approve Resolution #2013-12; seconded by Supervisor Van Vonderen. Motion carried unanimously by roll call vote.

### **Announcements/Distribution for Correspondence**

Clerk Charette inquired whether the Board wanted to continue its membership in the 2014 Urban Towns Committee of the WTA.

M/M by Supervisor Van Vonderen to approve membership in the Wisconsin Towns Association; seconded by Supervisor Schwalbach. Motion carried unanimously by voice vote.

Clerk Charette provided a list of dates for the 2013 WTA District Meetings which include Board of Review training. Treasurer Van Dyck would like to attend the February 1, 2013 meeting in Denmark. The rest of the Board to get back to the Clerk on their selections.

Letter from Jerry Gerend and supporting report on road and bridge damage provided to Board. The Town received a Happy Holidays card from Northeast Asphalt.

### **Items for future meetings**

None

### **Public comment**

None

### **Voucher for Approval**

Clerk Charette provided the Voucher for Approval through December 31, 2013.

M/M by Chairman Cashman to pay the voucher in the amount of \$23,422.57 for checks #8334 through #8345 with no voided checks and two online payments; seconded by Supervisor Van Schwalbach. Motion carried unanimously by voice vote.

**Adjournment**

M/M by Chairman Cashman to adjourn at 9:38 p.m.; seconded by Supervisor Van Vonderen. Motion passed unanimously by voice vote.

All minutes have been taken truthfully and honestly and to the best of my knowledge and ability.

Jann B. Charette,  
Town Clerk

Minutes approved as written / with corrections (**strike one**) by the Town Board on Monday, January 6, 2014.

Dennis J. Cashman  
Town Chairman