

**Town Board Meeting Minutes**  
**Monday, April 7, 2014 at the Rockland Town Hall**  
**Called to order by Chairman Cashman at 7:32 p.m.**  
**Adjourned at 9:36 p.m.**

The Clerk, ~~Deputy Clerk~~, Treasurer, Chairman Cashman and Supervisor Van Vonderen were all present. Supervisor Schwabach was excused to attend a meeting in Madison. Also present were John Delmore (Scott Construction), Kayla Guns (Wrightstown Spirit), Wayne Carter, Mark Riggle, Bonita Lasee, Roger Binsfield, Terry Vertz, Steve Gander, and Bob Gerbers. Clerk Charette verified that the meeting was properly noticed; the agenda was presented after the pledge of allegiance was recited.

**Minutes from March 17, 2014, Year End Financials**

M/M by Chairman Cashman to approve the March 17, 2014, year-end financial minutes as presented; seconded by Supervisor Van Vonderen. Motion carried by voice vote.

**Minutes from March 17, 2014, Town Board meeting**

M/M by Chairman Cashman to approve the March 17, 2014, Town Board minutes as presented; seconded by Supervisor Van Vonderen. Motion carried by voice vote.

**Appointments to Board of Appeals**

M/M by Chairman Cashman to table this action until the next meeting; seconded by Supervisor Van Vonderen. Motion carried by voice vote.

**Appointment of Town Clerk**

Clerk Charette read Resolution #2014-2 out loud. M/M by Supervisor Van Vonderen to adopt Resolution 2014-2 appointing Jann Charette as Town Clerk for the period commencing April 17, 2014 with a pay of \$20.00/hour; seconded by Chairman Cashman. Motion carried by voice vote. Chairman Cashman verified that Clerk Charette would provide a 6 month notice if resigning from the position after this next term.

**Town Hall Mowing Proposal(s)**

Lawn cutting and landscaping proposals were received from Jay Graetz, Binny's Lawn Care, LLC and Kane Mowing as noted below. All applicants provided a Certificate of Insurance. The lowest proposal belonged to Greenleaf Greenscapes at \$45.00/cut and \$28/hour for landscaping services.

	Town Hall lawn mowing	Landscaping
Greenleaf Greenscapes	\$45 / cut	\$28.00/hour
Binny's Lawn Care	\$ 50 / cut	\$35.00/hour
Kane Lawncare & Snowplowing	\$ 70/ cut	\$40.00/hour

M/M by Chairman Cashman to accept Greenleaf Greenscape's proposal for lawn cutting services at \$45.00/cut and \$28/hour for landscape clean up for the 2014 season; seconded by Supervisor Van Vonderen. Motion carried by voice vote.

**Stone and Paving Proposal(s)**

Stone prices were received from Daanen & Janssen, Scott Construction, and Ed Gersek.

	Daanen & Janssen	Scott Construction	Ed Gersek
¾" stone	Del \$7.60 PU \$5.35	Del \$10.00 PU \$6.50	Del \$7.85 PU \$5.30
3/8" crusher dust	Del \$7.60 PU \$5.35	Del \$10.75 PU \$7.25	Del \$7.85 PU \$5.30
3" breaker run	Del \$7.55 PU \$5.30	Del \$10.00 PU \$6.50	Del \$7.75 PU \$5.20

M/M by Chairman Cashman to accept Daanen & Janssen's prices for stone as presented above for the 2014 season; seconded by Supervisor Van Vonderen. Motion carried by voice vote.

Scott Construction was the sole vendor to submit a proposal for chip sealing.

M/M by Chairman Cashman to accept Scott Construction's proposal for hot oil seal coating (22' wide for one mile @ \$18,894/mile); Paver Laid Cold Mix (full width wedging @ \$71.20/ton) and Paver Laid Cold Mix (spot wedging @\$81.85 per ton); seconded by Supervisor Van Vonderen. Motion carried by voice vote.

John Delmore, Scott Construction, expressed that the Town could pay the chip sealing bill as it had done in the past via three separate payments. The Town Board also set the tour of the road conditions with Mr. Delmore for Friday, April 25, 2014 at 10:00 a.m.

### **Bridge Fund Levy**

Clerk Charette provided a copy of the Local Bridge Fund Aid packet from the Brown County Highway Department regarding the 2015 Bridge Fund account. Clerk Charette referred to the County Highway cover letter that required the 2015 petition to demonstrate how the Bridge Fund balance and additional requested funding would be utilized in 5 years in order for the funding to be matched. She also referenced the paragraph in the letter that stated the Town could still contribute to the bridge fund even if it was not matched by the County. Clerk Charette informed the Board that she is in discussions with Brown County and the Department of Revenue regarding clarification as to why the Town's request to have money transferred into the 2014 bridge fund was not done. The Town Board recommended that the 2015 bridge fund issue be discussed at the county highway meeting which will take place later this spring.

### **Request for Nano-Brewery**

Mr. Riggle appeared before the Board. He stated that he would like to sell beer that he is currently brewing in his garage at 2284 Laddie Trail. He explained that he has been brewing beer for the last 30 years and that there would be no change to the property or use. Mr. Riggle bottles 320 per batch or stores the beer in kegs. Mark makes about 6 batches a year. Mr. Riggle would like to increase his production to making one batch per month. Mr. Riggle's property is zoned ER-2 and he has had discussions with some of his neighbors regarding his plan. He will be required to get approval from the federal and state government but in order to apply for the proper licenses he needs an exact location. He hopes to have his operation running by September 2014.

The Board and Zoning Administrator, Bob Gerbers, reviewed the permitted and accessory uses in the ER-2 District and concluded that such use fell under the accessory use of a home occupation. Gerbers explained to Riggle his use would probably be allowed under this provision provided Riggle did not have customers coming onto the property to purchase the beer. Riggle would need to deliver the beer to his customers. Gerbers further explained that if there were complaints they would need to address them at that time.

### **Public Right of Way- R-156-1 & R-156-2**

Chairman Cashman received correspondence from Attorney Keidatz who represents Brian and Bonita Lasee, owners of Parcel R-156-1. The Lasees purchased this property from Doug Anderson in 2012 who at the time owned both parcels R-156-1 and R-156-2. At the time that Anderson was selling R-156-1, Bob Gerbers informed Mr. Anderson that a 70 foot right of way was required so that the back parcel (R-156-1) could have access to the roadway. Anderson hired CQM to draft a temporary agricultural easement over Parcel 156-2, which at the time was owned by Mr. Anderson. He also had them draft the Right of Way Authorization. Both documents are believed to be filed with the Register of Deeds office. Mr. Anderson did not appear before the Planning Commission or the Town Board prior to filing these documents. The Board only recently became aware of the Temporary Agricultural Easement and Right of Way after the current owner of Parcel R-156-2, Alan Gokey, informed the Lasees that they could not have access over his property. Bonita Lasee appeared before the Board tonight to request use of the Right of Way. Lasee is willing to clear the right of way so they can use it.

M/M by Chairman Cashman to approve the Right of Way recorded on November 17, 2011, in the Brown County Deeds office, which is hereby incorporated by reference, that leads to Parcel R-156-1, with the condition that the

owner or developer of Parcel R-156-1 shall be responsible for the cost of developing the roadway and not the Town; seconded by Supervisor Van Vonderen. Motion carried by voice vote.

M/M by Chairman Cashman to allow Brian & Bonita Lasee, current owners of R-156-1 to utilize the Right of Way, recorded on November 17, 2011, which is hereby incorporated herein by reference, for private agricultural uses only and that the current owners, Brian & Bonita Lasee, shall be responsible for clearing the Right of Way; seconded by Supervisor Van Vonderen.

#### **Building and zoning reports by Bob Gerbers**

Bob Gerbers reported that there were two permits issued in March for new home on Laddie Trail and a remodel on Ledgecrest Road. Fees received were \$1290.00 in permit fees and \$1,000 in home security deposits.

Clerk Charette provided a draft of Board of Appeals Variance request form to review. The final approval of the form was tabled to the next meeting.

#### **Chairman's Report**

Chairman Cashman reported that he will be seeking proposals for the installation of traffic signs in the near future. He further announced that the Pet Clinic is this Saturday morning from 10 a.m. to noon at the town hall. He also reported that someone has been driving into the ditches again on Ledge Crest Road. He asked that if anyone hears or witnesses such actions that they are to report such activity to the Sheriff's Department.

#### **Planning Commission Report**

Supervisor Van Vonderen read the minutes from the March 11, 2014 and March 27, 2014 meetings. She indicated that there were no items for the April 11, 2014 meeting so it would be canceled.

Supervisor Van Vonderen reported receiving an approved CSM from Brown County Zoning. She had prior discussions and sent the paperwork to the Zirbels regarding having the CSM approved by the Town. Bob Gerbers will contact the Zirbels and inform them that they can be on the May 6, 2014, Planning Commission agenda for review of the CSM and possible rezone if the paperwork is submitted by April 26, 2014.

#### **Wind Siting Update & DNR Stormwater Permit Update**

Supervisor Schwalbach was unavailable to report on these. Tabled until next meeting.

#### **Treasurer's Report**

Treasurer Van Dyck presented her report to the Board.

M/M by Chairman Cashman to receive and place report on file; seconded by Supervisor Van Vonderen. Motion carried by voice vote.

#### **Announcements and Correspondence**

Treasurer Van Dyck announced that Rockland was awarded a recycling grant from the Department of Natural Resources in the amount of \$2,868.00.

**Items for future meetings-** Board of Appeals appointments; Road Tour results; DNR stormwater permit; Assessor's contract; Proposals for installation of traffic signs; bridge fund petition.

#### **Public comment**

None.

#### **Approval of Voucher in Payment of Bills**

M/M by Chairman Cashman to approve voucher totaling payments of \$23,259.74, checks 8477 through 8517, and no voided checks; seconded by Supervisor Van Vonderen. Motion carried by voice vote.

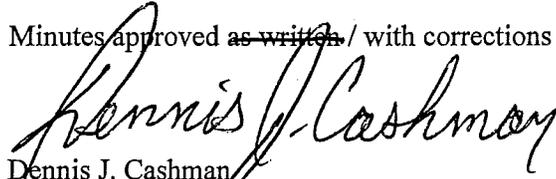
**Adjournment**

M/M by Chairman Cashman to adjourn the meeting at 9:36 p.m.; seconded by Supervisor Van Vonderen. Motion carried by voice vote.

All minutes have been taken truthfully and honestly and to the best of my knowledge and ability.

  
Jahn B. Charette,  
Town Clerk

Minutes approved ~~as written~~ / with corrections (**strike one**) by the Town Board on Monday, April 21, 2014.

  
Dennis J. Cashman  
Town Chairman