

Town Board Meeting Minutes
Wednesday, September 3, 2014 at the Rockland Town Hall
Called to order by Chairman Cashman at 7:30 p.m.
Adjourned at 8:22 p.m.

The Clerk, Treasurer, and all Board members were present. Also present were Tim Ambrosius (CQM), Bob Gerbers and other members of the public. Clerk Charette verified that the meeting was properly noticed; the agenda was presented after the pledge of allegiance was recited.

Minutes from August 4, 2014, 3MBack public hearing and August 4, 2014 Town Board meeting minutes.

These items were not properly noticed.

M/M by Chairman Cashman to table Item #4 approval of minutes from August 4, 2014, 3MBack, LLC Public Hearing and Item #5, approval of minutes from August 4, 2014 Town Board meeting to the next meeting; seconded by Supervisor Van Vonderen. Motion passed unanimously by voice vote

Proposal from CQM, Inc., to conduct engineering study of Hickory Ridge Subdivision *(recorded as Old Military Plat 1st Addition)*

Each of the Board members received a copy of the revised proposal from Tim Ambrosius, CQM, Inc., dated August 29, 2014, which is herein incorporated by reference. Two additional ~~bids~~ ^{Proposals} from Cornerstone and Ayres and Associates were sought for watershed investigation and design. Cornerstone declined submitting a proposal. Ayres submitted a proposal to provide consulting services to complete Task 1 at a rate not to exceed \$11,500. The original quote from GEI Consultants to complete Task 1 was \$26,500. Discussion was had on whether Ayres & Associates would serve as a subcontractor to the Town or CQM. Ambrosius explained it could be decided either way. If contracted with CQM, CQM would obtain the proof of insurance and then pay the subcontractor directly.

Per Chairman Cashman's request, the revised proposal also included the cost to complete Task 5 which entails overseeing the project. CQM estimated Task 5 to be completed at a rate not to exceed \$16,420.00. The total proposal from CQM to complete Tasks 1-5 totaled an amount not to exceed \$65,440.00.

Data collection is expected to be done this fall. The winter months will be used to design the project.

Motion by Chairman Cashman to open the record to the public; seconded by Supervisor Van Vonderen. Motion passed unanimously by voice vote.

Kevin Derenne, 3950 Seven Oaks Drive, recommended that some of the areas on Old Military Road should also be reviewed and cleaned up because the road connects to Hickory Ridge.

Motion passed by Chairman Cashman to close the record; seconded by Supervisor Van Vonderen. Motion passed unanimously by voice vote.

Motion by Chairman Cashman to accept the revised proposal from CQM dated August 29, 2014, with Ayres and Associates to be subcontracted by CQM; seconded by Supervisor Van Vonderen. Motion passed unanimously by voice vote.

Renewal of Orkin Pest Control Contract

Clerk Charette informed the Board its one year commitment with Orkin Pest Control has ended. Services are now provided on a month to month basis with a 60 day written termination notice. Charette inquired whether the Board wants to continue with such services. Chairman Cashman will speak with the Orkin representative to determine what other options are available.

Building/Zoning Report-

Bob Gerbers reported that two permits were issued in August: one permit was issued for a new single family home on Laddie Trail and the second permit was issued for a culvert on Old Ledge Road. Gerbers met with Brown County who approved installation of the culvert 200 feet from Van Deurzen Drive.

Gerbers has been inspecting the properties that have received gas service from WPS in the Ridge Oaks subdivision. A meeting is scheduled with WPS next week to review the next set of installation plans in the Moonriver subdivision.

Chairman's Report

Chairman Cashman reported that Greenleaf Greenscapes cut grass behind the bridge and guardrails on Old Martin Road. Cashman also reported that Brown County is almost done with new sign installation.

Planning Commission Report

Supervisor Van Vonderen reported that the Planning Commission met last week to review the chapters for the Comprehensive Plan revision.

Wind Siting Report

Supervisor Schwalbach reported that the wind Siting Council is meeting on September 11, 2014. Deadline for drafts of the report are due in early October.

Treasurer's Report

Treasurer Van Dyck provided a copy of the Treasurer's report to each Board member.

Motion by Chairman Cashman to accept the report; seconded by Supervisor Schwalbach. Motion carried unanimously by voice vote.

Announcements and Correspondence-

Clerk Charette distributed the following to the Board: Flyer reporting Brown County public listening sessions; information regarding the opportunity to comment on the DNR's storm water draft guidance and an invitation from the DNR to attend a meeting on the Total Maximum Daily Load for phosphorus and suspended solids for the Upper Fox Basin.

Treasurer Van Dyck reported that the tipping fees for September are remaining the same.

Supervisor Schwalbach stated that the final draft for new surface water grants is almost complete.

Items for future meetings- Zeamer public hearing, reappointment of Steve Gander to BC Planning Board of Directors; Agri-Business ordinance, closed session review.

Public comment-

Treasurer Van Dyck asked that the town install extensions from the current downspouts to carry water away from the town hall building.

Approval of Voucher in Payment of Bills

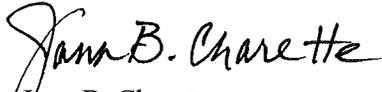
Clerk Charette provided the Voucher to the Board.

M/M by Chairman Cashman to approve checks #8656-8667 and 8671-8649 for a total of \$19,427.15, with no online payments, four voided checks #8659-8662; and missing checks #8668-8870; seconded by Supervisor Van Schwalbach. Motion carried by voice vote.

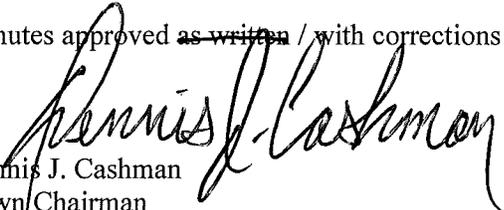
Adjournment

M/M by Chairman Cashman to adjourn the meeting at 8:22 p.m.; seconded by Supervisor Van Vonderen. Motion carried by voice vote.

All minutes have been taken truthfully and honestly and to the best of my knowledge and ability.


Jann B. Charette,
Town Clerk

Minutes approved ~~as written~~ / with corrections (**strike one**) by the Town Board on Monday, September 15, 2014.


Dennis J. Cashman
Town Chairman