

Town Board Meeting Minutes
Monday, January 5, 2015 at the Rockland Town Hall
Called to order by Chairman Cashman at 7:30 p.m.
Adjourned at 9:25 p.m.

The Clerk, and all Board members were present along with other members of the public. Treasurer Van Dyck was excused. Clerk Charette verified that the meeting was properly noticed; the agenda was presented after the pledge of allegiance was recited.

Minutes from December 15, 2014, Town Board meeting

M/M by Chairman Cashman to approve the minutes from December 15, 2014, Town Board meeting as presented; seconded by Supervisor Van Vonderen. Motion passed unanimously by voice vote.

Agreement with Brown County Public Works for 2015 Maintenance Services

This item was tabled from the December 15, 2014, meeting. Chairman Cashman was informed by Brown County Public Works that the maintenance services agreement includes both the cost of labor and equipment. The agreement is requiring the Board to determine the type of services Brown County will perform on behalf of the Town and to determine the minimum dollar amount the Town will commit to for such services in 2015. Brown County explained that in 2016, the Brown County Publics Works will expect the Town to commit to a minimum contract of \$75,000 since that is the cost to the County to employ the person assigned to the Town. Chairman Cashman recommended that the 2015 agreement with Brown County be set at minimum total of \$35,000 and include obtaining services for winter maintenance, bridge maintenance, signage, and bridge inspections if necessary.

M/M by Chairman Cashman to approve the 2015 Maintenance Agreement with Brown County, which is incorporated herein by reference, for a 2015 minimum total amount of \$35,000 to include winter road maintenance, signing & traffic control, bridge maintenance, and bridge inspections as necessary; seconded by Supervisor Van Vonderen. Motion passed unanimously by voice vote.

Implements of Husbandry/Agricultural Commercial Vehicle application process and town website page

Clerk Charette and Chairman Cashman met to revise the IoH website pages. Charette provided the Board with the revised website draft along with pages that the document will be linked to. The document presented was reviewed and approved by the Wisconsin Town's Association and reviewed by Roger Hobbs of the Department of Transportation. Supervisor Schwalbach suggested that on page one, the second paragraph be amended to include a link to the definitions of implements of husbandry and agricultural commercial vehicles.

M/M by Supervisor Schwalbach to accept the website draft and exhibits as presented and to include a link to the definitions of implements of husbandry and agricultural commercial vehicles in the second paragraph on the first page; seconded by Supervisor Van Vonderen. Motion passed unanimously by voice vote.

Background check for Deputy Treasurer Candidate

Clerk Charette provided a list from WON's investigations noting the cost of providing certain background services for the Deputy Treasurer Candidate position.

M/M by Supervisor Van Vonderen to conduct a complete background check, with the exception of the professional license check, on the Deputy Clerk candidate; seconded by Supervisor Schwalbach. Motion passed unanimously by voice vote.

Resolution #2015-01 authorizing the borrowing of monies from Greenleaf Wayside Bank for the purpose of expenditures for roadway and/or drainage improvements in the Old Military Plat and Old Military 1st Addition Plat (also referred to as Hickory Ridge Subdivision)

Clerk Charette provided the Board with a packet of loan documents drafted by Greenleaf Wayside Bank and reviewed by Attorney Andy Rossmessel. Resolution #2015-01 authorizes the Town to establish a line of credit allowing it to borrow up to the sum of \$425,000.00 from Greenleaf Wayside Bank for the drainage and/or highway expenditures associated with the Hickory Ridge Subdivision project. The line of credit is open for one year, can be prepaid without penalty, and has an interest rate of 2.45% per annum.

M/M by Chairman Cashman to accept Resolution #2015-01 as written and proposed; seconded by Supervisor Van Vonderen. Roll Call Vote: Chairman Cashman- aye; Supervisor Van Vonderen – aye; Supervisor Schwalbach- aye. Motion passed unanimously by voice vote.

Building/Zoning Report

Bob Gerbers reported that there were no permits taken out in December. Thirty-six permits were issued in 2014 including permits for 9 new homes and 2 demolitions.

The drainage issue that arose from the construction of a new home on Laddie Trail is currently being addressed. The homeowner has been informed that the drainage line needs to be buried before an occupancy permit will be issued.

Gerbers updated the Board on the issue regarding safe access and egress from the properties located north of Cashman Road. Gerbers explained that R-139, R-139-1 and R-139-2 which were created were not required to be reviewed by the Town Board because they were greater than 10 acres in size. Both Brown County and the State of Wisconsin stated that if an extension of the road is not built in cooperation with the Town and in accordance with Town Road Standards, the Town could vacate Cashman Road. A meeting has been scheduled for Thursday, January 8, 2015, at 6:30 p.m. at the town hall to meet with all affected property owners.

Gerbers reported that the Burkhardt property on Highway ZZ was delayed due to obtaining the correct glass for the property but it should be close to completion.

Chairman's Report

Chairman Cashman reported that he received a call from a concerned citizen stating that there have been two pit bulls running loose on the Fox River Trail at end of Hutjens Road. Cashman spoke with the owners of the pit bulls and explained that the dogs must be chained up and licensed. Chairman Cashman also followed up on a complaint that the three dogs owned by the renters of the home at the end of Bob-Bea-Jan Road were running loose and chasing after deer. Chairman Cashman spoke with the owners of the dogs and provided them with dog license applications. He will follow up with the Treasurer to determine if these owners obtained licenses for their dogs.

Brown County was out plowing and salting this past weekend.

Supervisor Schwalbach received a call from a resident in the River Oaks subdivision stating that there was too much plowing and salting taking place in his subdivision over the weekend.

Planning Commission Report

Supervisor Van Vonderen reported that the Planning Commission will meet Wednesday, January 7, 2015 for a regular PC meeting to review Brown County's comments to the Agricultural Business ordinance, proper culvert sizes, the use of land use permits, and the mobile tower permit ordinance. The Planning Commission will also meet on Wednesday, January 21, 2015 to review the final draft of comprehensive plan.

Wind Siting Report

Supervisor Schwalbach reported that he has sent articles to local and statewide newspapers regarding the Minority Report's finding. He also reported that the Brown County Board of Health has scheduled a meeting for January 20, 2015, to give Duke Energy an opportunity to express their position on the Shirley Wind Farms.

Announcements and Distribution of Correspondence-

Clerk Charette provided the following to the Board: 1) letter dated December 15, 2015, from Kory & Karla Derenne; 2) WTA 2015 District Meeting agenda & registration form; 3) Lean Leadership in Government event at NWTC; 4) Agricultural Community Engagement education seminar; 5) Brown County WTA District Meeting Dinner invite & agenda on January 22, 2015. She also reported that recycling prices will remain the same in January and that hotel reservations for the October Wisconsin Town's Association convention will be taken on January 15th.

Items for future meetings-Agri-Business Ordinance PH; Cell Tower Ordinance; Deputy Treasurer Appointment & Deputy Treasurer's hourly wage.

Public comment-

None

Voucher in Payment of Bills

Clerk Charette provide the Voucher in Payment of bills to the Board.

M/M by Chairman Cashman to approve checks #8826-8840 for a total of \$5,552.14 with no void checks and no online payments; seconded by Supervisor Schwalbach. Motion carried by voice vote.

Closed Session

M/M by Chairman Cashman to convene into closed session at 8:35 p.m. pursuant to Sec. 19.85(1)(c), Wis. Stats., for the purpose of considering employment, promotion, compensation or performance evaluation for the Custodian/Opener/Closer position; seconded by Supervisor Van Vonderen. Chairman Cashman-aye; Supervisor Van Vonderen-aye; Supervisor Schwalbach-aye. Motion carried.

Reconvene to Open Session

M/M by Chairman Cashman to reconvene in Open Session at 9:21 p.m.; seconded by Supervisor Van Vonderen. Chairman Cashman-aye; Supervisor Van Vonderen-aye; Supervisor Schwalbach-aye. Motion carried.

M/M by Chairman Cashman to accept Joan Zillges's letter of resignation from her Custodian/Opener/Closer position with the Town; seconded by Supervisor Schwalbach. Motion carried unanimously by voice vote.

M/M by Chairman Cashman to hire Kim Winkler as the Custodian/Opener/Closer; seconded by Supervisor Van Vonderen. Motion carried unanimously by voice vote.

Adjournment

M/M by Chairman Cashman to adjourn the meeting at 9:25 p.m.; seconded by Supervisor Van Vonderen. Motion carried by voice vote.

All minutes have been taken truthfully and honestly and to the best of my knowledge and ability.

Jann B. Charette,
Town Clerk

Minutes approved as written / with corrections (**strike one**) by the Town Board on Monday, January 19, 2015.

Dennis J. Cashman
Town Chairman