

Town Board Meeting Minutes
Monday, January 19, 2015 at the Rockland Town Hall
Called to order by Chairman Cashman at 7:30 p.m.
Adjourned at 8:32 p.m.

The Clerk, Treasurer, Chairman Cashman and Supervisor Van Vonderen were present along with other members of the public. Supervisor Schwalbach was excused. Clerk Charette verified that the meeting was properly noticed; the agenda was presented after the pledge of allegiance was recited.

Minutes from January 5, 2015, Town Board meeting

M/M by Chairman Cashman to approve the minutes from January 5, 2015, Town Board meeting as presented; seconded by Supervisor Van Vonderen. Motion passed unanimously by voice vote.

Minutes from January 8, 2015, Special Town Board meeting

M/M by Chairman Cashman to approve the minutes from January 8, 2015, Town Board meeting as presented; seconded by Supervisor Van Vonderen. Motion passed unanimously by voice vote.

Set hourly wage for Deputy Treasurer

Clerk Charette explained the process that was used when the Deputy Clerk was appointed in June 2014. Treasurer Van Dyck stated that when the two candidates were interviewed for the position, it was noted that the position would most likely be paid at \$15.00 an hour.

M/M by Chairman Cashman to set wage for Deputy Treasurer at \$15.00/hour; seconded by Supervisor Van Vonderen. Motion passed unanimously by voice vote.

Resolution #2015-2 designating public depository and authorizing withdrawal of Town moneys

Clerk Charette provided Resolution #2015-2, Designating Public Depository and Authorizing Withdrawal of County, City, Village, Town or School District Moneys, which was prepared by Greenleaf Wayside Bank. Clerk Charette informed the Board that the Town's checking account requires three signatures. In June 2014, the Deputy Clerk became an authorized signatory. Clerk Charette recommended that the Board authorize Deputy Treasurer Sroda to become the fifth signatory. Authorizing Deputy Treasurer Sroda to become a signer would enable the Town to continue to conduct its business in the unlikely event the Clerk, Deputy Clerk, Treasurer or Chairman was unable or unavailable to do so.

Supervisor Van Vonderen inquired what security measures are in place to ensure that a signatory cannot transfer money to their own personal account. Treasurer Van Dyck explained that Greenleaf Bank requires the person making the request to pass certain security questions. Clerk Charette explained that both she and Treasurer Van Dyck individually review the bank statements and would note any unusual or unauthorized activity on the accounts.

M/M Chairman Cashman to adopt Resolution #2015-2 Designating Public Depository and Authorizing Withdrawal of County, City, Village, Town or School District Moneys authorizing the Deputy Town Treasurer to act as a signer on denoted accounts; seconded by Supervisor Van Vonderen. Motion passed unanimously by voice vote.

Appointment of Deputy Treasurer & Oath of Office

Treasurer Van Dyck provided a copy of the official appointment to the Board which noted that Deputy Treasurer Sroda would be fulfilling the duties of the Treasurer set forth in the statutes and would perform the duties of the Treasurer as assigned by the Treasurer or Town Board during Treasurer Van Dyck's absence, sickness, or other disability for the term of office to commence on January 20, 2015 through April 21, 2015 at the rate of \$15.00/hour.

Treasurer Van Dyck officially appointed Karen Sroda to serve as Deputy Treasurer. Karen Sroda took the Official Oath of Office as Deputy Treasurer.

Execution of loan documents authorizing the borrowing of monies from Greenleaf Wayside Bank for the purpose of expenditures for roadway and/or drainage improvements in the Old Military Plat and Old Military 1st Addition Plat (also referred to as Hickory Ridge Subdivision)

Clerk Charette provided the Board with a packet of loan documents drafted by Greenleaf Wayside Bank and reviewed by Attorney Andy Rossmeissel. Resolution #2015-01 authorizing the Town to establish a line of credit allowing it to borrow up to the sum of \$425,000.00 from Greenleaf Wayside Bank for the drainage and/or highway expenditures associated with the Hickory Ridge Subdivision project was approved by the Board at its January 5, 2015, meeting. The minutes from that meeting, which are incorporated herein by reference, were approved earlier this evening. The Chairman, Treasurer, and Clerk executed the remaining documentation.

2014 Brown County Bridge Inspection report

Clerk Charette provided copies of the 2014 Brown County Bridge Inspection report conducted by Corre, Inc. to each of the Board members. Chairman Cashman summarized the findings of the four bridges located in the Town of Rockland noting that Ryan Road Bridge has a 72.2 sufficiency rating. None of the four bridges require major repair.

Supervisor Van Vonderen asked how much weight a bridge could handle. Van Vonderen also questioned whether the weight limits on Ryan Road should be lowered due to the rating it received. Chairman Cashman explained that once a bridge is rated at 50% or below, then the Town would need to start the process to repair or replace it. Chairman Cashman offered to follow up with Brown County to determine the weight capacity of each bridge.

Hosting e-recycling event at Town Hall

Treasurer Van Dyck reported that the Rockland 4H is willing to host an e-recycling event with Cyber Works again this year. She offered two dates for this event and requested Town Board approval prior to planning the event.

Clerk Charette inquired whether the Town also would consider hosting a paper shredding event in combination with the e-recycling event. The Board instructed Clerk Charette to look into this possibility.

M/M by Chairman Cashman to hold the e-recycling event on Saturday, May 2, 2015; Supervisor Van Vonderen. Motion passed by voice vote.

Chairman's Report

Chairman Cashman noted that neither of the two landowners who were reported at the January 5, 2015, meeting, to have loose dogs running around the Town have purchased dog licenses. Chairman Cashman will follow up with the owners regarding this issue.

Big Valley

Terry Vertz reported that there is a tree on Lasee Road near ~~Ryan~~ Road hanging over the road. Treasurer Van Dyck reported a branch is also in Midway Road. Chairman Cashman reported that he will check on these and the culvert on Ryan Road.

Planning Commission Report

Supervisor Van Vonderen reported that the Planning Commission is meeting on Tuesday, January 27, 2015 at 7:00 p.m. to review the draft comprehensive plan. A regular Planning Commission meeting has been scheduled for Tuesday, February 17, 2015 at 7:00 p.m. One of the items to be reviewed at this meeting is the CSM review and rezoning request received from Dick Binish.

A public hearing was set for Monday, March 2, 2015 at 6:45 p.m. prior to the regular Town Board meeting.

Wind Siting Report

None

Treasurer's Report

Treasurer Van Dyck provided her end of year report to the Board and pointed out the deficits and surpluses. Van Dyck also reported that \$816,649.78 was collected in December for the 2015 budget year.

M/M by Chairman Cashman to accept the Treasurer's report as provided; seconded by Supervisor Van Vonderen.
Motion passed by voice vote.

Announcements and Distribution of Correspondence-

Clerk Charette provided the following to the Board: 1) e-mail from Golder Associates, an engineering & consulting firm, requesting future RFP's for projects be sent to them; 2) e-mail from Department of Administration-Division of Housing requesting input on their Draft Wisconsin 2015-2019 Consolidated Plan; 3) reminder of the Brown County WTA District Meeting Dinner on Thursday January 22, 2015 at the Rite Place; and 4) reminder of the WTA District meeting on February 20, 2015, at the Marc in De Pere.

Treasurer Van Dyck provided the Board with the Town's 2014 annual recycling statistics.

Items for future meetings-Agri-Business Ordinance PH; Cell Tower Ordinance; Binish CSM & rezoning request; Reconciliation of 2014 financials

Public comment-

Brad Sroda asked what the sufficiency rating of the bridges meant.

Cash Flow Analysis

Clerk Charette provided the Board with a cash flow analysis for the month of January.

Voucher in Payment of Bills

Clerk Charette provided the Board with the voucher for payment of bills.

M/M by Chairman Cashman to approve checks #8841 through 8857 with no void checks and one online payment for a total of \$1,277,255.35; seconded by Supervisor Van Vonderen. Motion carried by voice vote.

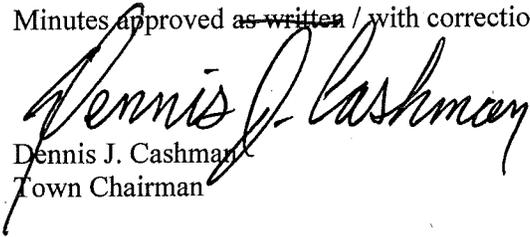
Adjournment

M/M by Chairman Cashman to adjourn the meeting at 8:32 p.m.; seconded by Supervisor Van Vonderen. Motion carried by voice vote.

All minutes have been taken truthfully and honestly and to the best of my knowledge and ability.


Jann B. Charette,
Town Clerk

Minutes approved ~~as written~~ / with corrections (**strike one**) by the Town Board on Monday, February 2, 2015.


Dennis J. Cashman
Town Chairman