

**Town Board Meeting Minutes**  
**Monday, February 2, 2015 at the Rockland Town Hall**  
**Called to order by Chairman Cashman at 7:30 p.m.**  
**Adjourned at 8:26 p.m.**

The Clerk, Treasurer, and all Board members were present along Bob Gerbers, Terry Vertz, and Steve Gander. Clerk Charette verified that the meeting was properly noticed; the agenda was presented after the pledge of allegiance was recited.

**Minutes from January 19, 2015, Town Board meeting**

Chairman Cashman stated that the first line in the first paragraph on page three should be amended to read "Big Valley" Road. Ryan Road is not the correct intersection.

M/M by Chairman Cashman to approve the minutes from January 19, 2015, Town Board meeting as amended; seconded by Supervisor Van Vonderen. Motion passed unanimously by voice vote.

**Minutes from January 28, 2015, Public Information meeting**

M/M by Chairman Cashman to approve the minutes from January 28, 2015, Public Information meeting as presented; seconded by Supervisor Van Vonderen. Motion passed unanimously by voice vote.

**Hosting Community Wide E-Recycling & Paper Shredding Event**

Clerk Charette informed the Board that the E-recycling event has been confirmed with Cyberworks for Saturday, May 2, 2015, from 8 a.m. to noon at the Town Hall. Treasurer Van Dyck is working with them to create a brochure for the event.

Clerk Charette obtained information from A.R.M.S. about hosting a paper shredding event at the Town Hall. The cost is \$120.00/hour to have a truck and two personnel available for the event. A minimum of two hours is required. Another option would be to accept donations or charge for each box/bag dropped off for shredding. Clerk Charette explained that if the proceeds of those collections go to a non-profit or a group like the Rockland 4H then the hourly rate is \$75.00 for the truck and two personnel.

Treasurer Van Dyck will discuss with the Rockland 4H to determine their interest in hosting such an event.

**Reimbursement to Building Inspector for Professional Code Continuing Education**

Bob Gerbers informed the Board that he is required to take electrical, plumbing, HVAC, Uniform Dwelling Code classes in order to keep his licenses current. Gerbers requested that the Town reimburse him \$375.00 for the cost of taking such classes since they are needed for him to continue being certified as an inspector on behalf of the Town.

M/M by Chairman Cashman to pay for the Building Inspector's 2015 Winter Codes Updates continuing education classes for a total of \$375.00; seconded by Supervisor Schwalbach. Motion passed unanimously.

**Town Hall Rental Agreement & Cleaning Guidelines**

Clerk Charette provided a copy of the town hall rental agreement with recommended changes to the Board. A copy of the opening and cleaning instructions was also provided. After review, the Board recommended that a new paragraph be added to the town hall rental agreement to address the type of tape to be used to hand

decorations and that the paragraph on smoking be amended to read "Absolutely no smoking is allowed in the building." No changes were recommended for the Instructions & Cleaning Guidelines.

M/M by Supervisor Van Vonderen to approve the Instructions and Cleaning Guidelines as is and to approve the Town Hall Rental Agreement with the two recommended revisions; seconded by Supervisor Schwalbach. Motion passed unanimously.

#### **Building/Zoning Report**

Gerbers reported that there were no permits in January.

#### **Chairman's Report**

Chairman Cashman stated that the owners of properties adjacent to Cashman Drive have submitted three different proposed drawings for a cul-de-sac. Chairman Cashman was unsuccessful in contacting Mr. Marx, the owner of the parcel adjacent to the west of Cashman Drive. Bob Gerbers will contact Mr. Soderlund to obtain his input on the proposed options. Chairman Cashman will contact Dave Cavil and Mr. Schumacher.

Chairman Cashman has a follow up call into Brown County regarding the weight limits on the four bridges in the Town.

Chairman Cashman has a meeting set up with the owners of parcels R-86 & R-87 to discuss the possibility of obtaining a drainage easement on their properties. Discussions with the farmer renting the property were positive.

Chairman Cashman will have letters drafted to the owners of the dogs that he has received complaints on who are unlicensed and running at large. Chairman Cashman will personally deliver the letters to those owners tomorrow.

#### **Planning Commission Report**

Supervisor Van Vonderen stated that the Planning Commission met last week and will review the comprehensive plan and its priorities at a visioning session on March 10, 2015. Thereafter, a survey will go out to residents for feedback.

#### **Wind Siting Report**

Supervisor Schwalbach reported the <sup>Minority Group of the</sup> Wind Siting Council is working on drafting legislation.

#### **Treasurer's Report**

Treasurer Van Duck provided a copy of her financial report to the Board.

M/M by Chairman Cashman to accept the report as presented; seconded by Supervisor Schwalbach. Motion passed unanimously by voice vote.

#### **Announcements and Distribution of Correspondence-**

Clerk Charette provided the following to the Board: 1) CDBG Public Facilities & Planning training sessions flyer; 2) Notice of vacancies on the Brown County Board of Adjustment; 3) Notice from Brown County Circuit Court regarding the supervised release of resident in Brown County; 4) Invitation from Congressman Ribble to a Safe Communities Policy Summit; 5) Board of Review set for Tuesday, May 12th from 6:00 to 8:00 p.m.; 6) Fire Prevention and Safety Grant application period of from 03/16/15 to 04/17/15.

**Items for future meetings-**Cashman Drive Cul-De-Sac, Agri-Business, End of Year Reconciliation; Cashman Drive cul-de-sac; FEMA grant

**Public comment-**

Gerbers asked when the weight limits would be put on.

**Voucher in Payment of Bills**

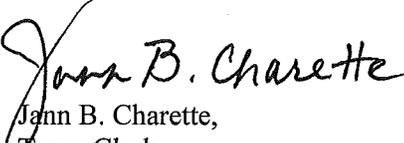
Clerk Charette provide the Voucher in Payment of bills to the Board.

M/M by Chairman Cashman to approve checks #8858-8883 for a total of \$43,610.33 with no void checks and no online payments; seconded by Supervisor Van Vonderen. Motion carried by voice vote.

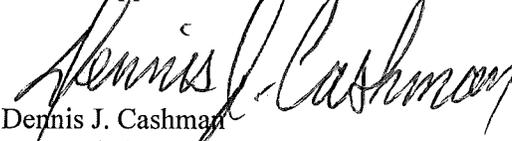
**Adjournment**

M/M by Chairman Cashman to adjourn the meeting at 8:26 p.m.; seconded by Supervisor Van Vonderen. Motion carried by voice vote.

All minutes have been taken truthfully and honestly and to the best of my knowledge and ability.

  
Jann B. Charette,  
Town Clerk

Minutes approved ~~as written~~ with corrections (**strike one**) by the Town Board on Monday, February 16, 2015.

  
Dennis J. Cashman  
Town Chairman