

Town Board Meeting Minutes
Wednesday, March 18, 2015 at the Rockland Town Hall
Called to order by Chairman Cashman at 6:00 p.m.
Adjourned at 8:27 p.m.

Chairman Cashman called the meeting to order at 6:00 p. m. The Clerk, Treasurer, and all Board members were present. Wayne Carter, Carter Trucking & Excavating, Inc., appeared at 6:00 p.m. David Kittell and Bruce Bauknecht, David Kittell Trucking, LLC, appeared at 6:45 p.m. The Clerk verified that the meeting had been properly noticed. Chairman Cashman read the agenda.

Interview with representatives of Carter Trucking & Excavating, Inc., regarding qualifications for snow and ice removal services

A number of questions were posed to Carter regarding the type, availability, and charge for equipment, along with questions regarding employees, insurance and the storage of salt. The Board reviewed Exhibit B that Carter provided. It is incorporated herein by reference. Carter explained that his company owns four single-axle 5-yard trucks. He intends to purchase a fifth truck as a spare. Two of the four trucks are utilized to plow the Town of Glenmore. If Rockland contracted with his company, one truck would be committed to the Town for snow and ice removal.

Carter Trucking also owns a grader with plow, wing and belly mount blade, a four wheel drive with v-plow and double wings, a loader with 11' plow and wing, skid steers, and 6 pick-up trucks with plow (billed at \$73.00/hour). Carter Trucking employs 12 full-time employees of which 6 are CDL licensed. Carter Trucking employees conduct their own maintenance on the equipment and the equipment is stored inside about 95% of the time.

If Carter Trucking hits a mailbox while plowing, his company replaces it. If the snow takes the mailbox down, his company does not replace the mailbox. His company took out two mailboxes in the last couple of years.

If Rockland contracts with Carter Trucking, it would pour concrete blocks for the storage of the salt. There would be two separate bins- one for salt and one for sand / ^{SALT MIXTURE} Carter would pay for constructing the bins and for the tarps. The Town would be responsible for buying the salt and sand and Carter would store it for the Town. Carter explained that he is currently conducting this practice for the Town of Glenmore. He mixes two loads of sand to one load of salt. The charge for pushing or piling salt into the bin is \$ 130/hour. The charge for storing the salt and sand is \$100/month for the two bins. There would no charge if the bin is empty. Carter understood that the salt must be stored in compliance with Trans 277, Wisconsin Administrative Code.

Carter provided a certificate of insurance which noted Commercial General Liability coverage of \$1,000,000.00 and \$2,000,000.00; Automobile Liability of \$1,000,000.00; and an umbrella policy of \$3,000,000.00.

Chairman Cashman stated that he spoke with Chairman Loppnow from Glenmore who provided a positive reference. There was only one issue that arose when some of the edges of the road were damaged.

Carter stated that if necessary, his company could use other companies as a back-up. He estimated that it will take approximately 7-8 hours to plow the 42 miles with one truck.

Carter closed by stating that his company is honest and has been providing work for 30 years on an hourly basis. Carter Trucking has minimum down time and keeps their equipment inside 95% of the time. He stated that the size of the loader is important. Carter Trucking has a loader with 11" plow and wing.

Interview ended at 6:42 p.m.

Interview with representatives of David Kittell Trucking, LLC, regarding qualifications for snow and ice removal service started at 6:45 p.m.

A number of questions were posed to Kittell Trucking, LLC, regarding the type, availability, and charge for equipment, along with questions regarding employees, insurance and the storage of salt. The Board reviewed Exhibit B that Kittell provided. It is incorporated herein by reference.

David Kittell is the owner of Kittell Trucking. Kittell Trucking has four 5-yard trucks with plow, wing, and salt/sand spreader, one 5-yard truck with plow, wing, salt/sand spreader and belly blade, one ten-yard truck with plow, wing, and salt/sand spreader, a motor grader with V-plow, wing, and belly mount blade, a four wheel drive front-end loader, two skid steers with snow bucket, V-blade, and broom, a 5-yard straight truck with brine for anti-icing; four pick-up trucks with plow and salt/sand spreader, a quad axle truck for moving salt/sand; a 5-yard truck with auger and shut for shouldering and a 10-yard truck with auger and shut for shouldering. Kittell's four-wheel drive loader has a 2.5 bucket on it. Kittell explained that he has two extra trucks that he has attempted to sell and are currently not being used. Kittell owns some of the equipment being used and Bruce Bauknecht owns some of the equipment that Kittell Trucking uses. Kittell Trucking employs David Kittell, Bruce Bauknecht, and 8 part-time employees. Most of these employees are individuals who have been laid off from other businesses.

Kittell Trucking is contracted by the Town of Ledgeview to remove snow and ice. Ledgeview has about 75 miles of roads that must be maintained. Kittell explained that it takes four to six hours with 4 trucks or 16-20 hours to plow the 75 miles. He estimated that it would take 4.5-5.0 hours x 2 trucks or 9.0-10.0 hours to plow Rockland.

Kittell will provide two bins to store the Town's salt and sand. The cost is \$100/month for two bins. If the salt bin is empty they will not charge for storage. Kittell rents a building from Joe Hendricks on the corner of Highways G and GV and would store the salt and sand at that location. Kittell stated that if he received the contract he would remodel the bins and make them bigger.

Kittell explained that if Rockland contracted his company to remove snow and ice, they would designate three 5-yard trucks and one 10-yard truck to serve Ledgeview and two 5-yard trucks to serve Rockland. There would be 6 designated drivers for the 6 trucks and all would start plowing at the same time.

Most of the maintenance on their equipment is done in-house by employees. If a truck broke down, they would serve the two towns with 5 trucks. Bruce Bauknecht and David Kittell have worked together serving the town of Ledgeview for the past four years. If something happened to David, David's wife would work with Bruce to handle the business until it could be sold. Chairman Cashman stated that he spoke with Mark Pansier from the Town of Ledgeview's Public Works Department. He has a positive reference for Kittell Trucking.

Kittell explained that he could provide a certificate of insurance with Automobile Liability of \$1,000,000.00 and an umbrella policy of \$2,000,000.00. All of his drivers are licensed CDL drivers.

If Kittell hits a resident's mailbox his company will reimburse the resident up to \$50 if the mailbox is legally placed. If the snow knocks it over then they do not reimburse the resident.

Kittell informed the Board that his company has two trucks available to pre-wet the salt. It is diluted salt or brine (23% sodium chloride) utilizing the Town's salt. It helps the salt to stick better on the roadway. The truck has a 5 gallon tank for anti-icing. When temperatures get colder, then a magnesium chloride or calcium chloride would be necessary to apply to the roadway.

Interview ended at 7:40 p.m.

Snow and ice removal services agreement for 2015-2018

Cashman noted that in 2013, Brown County utilized 457 man hours to remove snow and salt. This totaled \$67,000 for labor, salt, and equipment. Cashman noted that compared to the cost of private contractors he does not believe there will be a huge savings to the Town unless the private contractors can do it in less amount of time.

The Board discussed the pros and cons of contracting each of the proposed contractors.

M/M by Chairman Cashman to contract Carter Trucking and Excavating, Inc., for snow and ice removal services for 2015-18 with the opportunity for a two year extension; seconded by Supervisor Schwalbach. Motion passed unanimously by voice vote.

Agreement with Wisconsin Department of Transportation, Bureau of Highway Maintenance to purchase sodium chloride on WISDOT bid

The Board reviewed the proposed agreement with the state of Wisconsin. This agreement must be submitted to the Department of Transportation no later than Friday, March 20th to be considered to purchase salt for the 2015-16 season.

M/M by Chairman Cashman to purchase salt from the Wisconsin Department of Transportation for the 2015-2016 season; seconded by Supervisor Van Vonderen. Motion passed unanimously by voice vote.

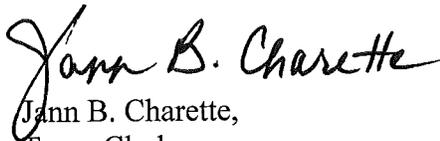
Public Comment

None

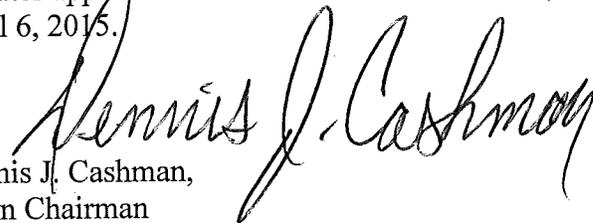
Adjournment

M/M by Chairman Cashman to adjourn the meeting at 8:27 p.m.; seconded by Supervisor Van Vonderen. Motion carried by voice vote.

All minutes have been taken truthfully and honestly and to the best of my knowledge and ability.


Jann B. Charette,
Town Clerk

Minutes approved ^{with corrections} ~~as written / with corrections~~ (strike one) by the Town Board on Monday, April 6, 2015.


Dennis J. Cashman,
Town Chairman