

Town Board Meeting Minutes
Monday, June 15, 2015 at the Rockland Town Hall
Called to order by Chairman Cashman at 7:30 p.m.
Adjourned at 8:23 p.m.

The Clerk, Treasurer, and all Board members were present along with Bob Gerbers, Tara Majer (Wrightstown Spirit), Tim Ambrosius (CQM) and other members of the public. Clerk Charette verified that the meeting was properly noticed; the agenda was presented after the pledge of allegiance was recited.

Minutes from June 1, 2015, Town Board meeting

M/M by Supervisor Lasee to approve the minutes from the June 15, 2015, Town Board meeting as presented; seconded by Supervisor Van Vonderen. Motion carried by voice vote.

Review of Project Manual for Cashman Drive reconstruction, cul-de-sac construction and culvert work

Clerk Charette provided a list of recommended revisions to the Cashman Drive manual which are incorporated herein by reference. The Board reviewed these revisions and had discussions regarding the tentative start date and completion date of the project. The tentative start date was set for August 3, 2015 with 30 days to complete the project.

Bob Gerbers also provided recommendations regarding the size of breaker run, installation of fabric along the culvert and the grade of the slope. Gerbers asked that the requirements set forth in the project manual conform to the Rockland Town Road Standards. Gerbers asked where the construction equipment will be stored. Ambrosius stated that the contractor will be working with the three landowners regarding this issue.

M/M by Supervisor Lasee to approve the Cashman Drive Manual with the recommended changes; seconded by Supervisor Van Vonderen. Motion carried by voice vote.

Public bidding process for Cashman Drive reconstruction, cul-de-sac construction and culvert work

Clerk Charette provided a Notice of Bid to the Board. Discussion was had on whether the Town could reject a bidder who may be the lowest bidder but not a responsible bidder. It was concluded that other factors would be considered in addition to the cost when considering the bids. It was recommended that the submission of bids be received until 2:00 p.m. on Monday, July 20, 2015.

M/M by Chairman Cashman to place the notice of bid in the Green Bay Press Gazette with the change in the submission time to 2:00 p.m. on Monday, July 20, 2015; seconded by Supervisor Lasee. Motion carried by voice vote.

Proposed drainage plan and roadwork for Old Military Plat & Old Military Plat 1st Addition (also known as Hickory Ridge Subdivision)

Chairman Cashman provided an update on the status of the Hickory Ridge subdivision drainage plan. He reported that since the May 26, 2015, meeting he has met with many of the land owners. Mike Liebman, Ayres & Associates, revised the drainage plan based upon those meetings. Chairman Cashman is scheduled to meet with the owners of parcels R-86 and R-87 to discuss the proposed drainage easement on those properties. The revised drainage plan also has been sent to Wisconsin Public Service for comment.

Kevin Derenne, 3957 Seven Oaks Drive, questioned whether the Town is going to clean out the 100 feet of ditch between the inlet pipe and the field on his property. Chairman Cashman observed the location and believed it needed to be filled and not cleaned out.

Derenne also is concerned about a section that runs along the west side of Hickory Ridge on Parcel R-458-27, owned by Marcie Van De Wattering. Derenne stated that there is water standing in that ditch. Derenne opined that the ditch depth is not adequate and the culvert is not deep enough. Derenne explained that the pipes on parcel R-458-27 are heaved up and wrecked. Derenne believes that this section should be graded and that the utilities be relocated in order to get this project done.

Chairman Cashman stated that the proposed drainage plan includes lowering the driveway on Parcel R-458-25, owned by Richard and Carrie Cleveland then work on the ditch a bit past this parcel. Cashman stated that the ditches in the other two driveways are cleaned out. Derenne stated that the culvert pipe should normally have a foot of gravel to cover it. It will destabilize the road bed. Marcie Van DeWattering has had to replace the culvert pipe and driveway. Cashman stated that he has spoken with Van De Wattering and she informed him that she had the culvert lowered when the driveway was redone. They had to bury it because the ditch was not deep enough to handle the culvert.

Chuck Martin stated that there is water standing in the ditch across from him on Parcel R-458-27 all the time. Cashman will look at this parcel again. Cashman commented that if the owners of Parcel R-86 and R-87 do not agree to the proposed drainage easement then all of the water will still run through the subdivision.

Steve Kuss, owner of parcel R-458-23, questioned whether the revised proposal addresses the issues he had regarding his parcel. Cashman explained that the proposal is to lower that culvert and the one to the north. Presently, a V-shaped cut is being proposed for that ditch.

Kevin Derenne commented that there is not enough depth in the ditches for snow storage.

Supervisor Lasee questioned putting all of this money into this one project and then having the rest of the residents in Rockland paying for it. He asked if the engineers have not recommended it then why would it be needed.

Rick Noel, owner of Parcel R-458-24, asked the progression and timeline for this project. Cashman explained that if the landowners of parcels R-86 and R-87 agree to the project, then the construction manual can be drafted for bid.

Dean Kerlinske, 3419 Old Military Road, asked if they were going to do anything on his property. Cashman believes the culvert is going to be replaced but will verify to see his parcel is included in the project.

Cashman spoke with Bill Van Noie, owner of Parcel R-84-2, who does not have an issue with the proposal by Ayres. Chairman Cashman stated that all affected landowners will have to sign a temporary permit for point of entry once the project proceeds.

Accessibility Audit Report & Plan of Action from November 4, 2014, election

Clerk Charette provided a copy of the Accessibility Audit report that the Government Accountability Board compiled based upon their inspection on November 4, 2014. Clerk Charette informed the Board that she followed the recommendations the GAB made and has taken care of the one issue noted in the report.

Chairman's Report

Chairman Cashman provided a report on the roads. One-half mile of the shoulder work for Shirley Road needs to be completed. The wedging on the roadways is done and sealcoating is scheduled to start this week.

Planning Commission Report Update

Supervisor Van Vonderen reported that the Planning Commission meeting scheduled for June 17, 2015 is canceled. The next meeting is scheduled for July 15, 2015 at 7:00 p.m. Mark Eichorst contacted Supervisor Van Vonderen and thanked her for the assistance the Town provided regarding his property.

Announcements and Distribution of Correspondence-

Clerk Charette provided the following: 1) Notice of Comprehensive Plan Public Hearing for July 27, 2015, a copy of the draft of the Comprehensive Plan and a copy of the letter drafted by Aaron Schulte; 2) De Pere Meeting Notice, 3) Hickory Ridge Subdivision Contact List; 4) Revised Internal Contact Information Form.

Items for future meetings- Hickory Ridge Subdivision drainage project; Dan Leick conditional use permit renewal; East Blake Road Bridge Fund Reimbursement request

Public comment-

None

Cash Flow Analysis- June

Clerk Charette provided a cash flow analysis for the month of June to the Board.

Voucher in Payment of Bills

Clerk Charette provided the Voucher in Payment of bills to the Board.

M/M by Chairman Cashman to approve checks #9032-9044, #9046 and #9049-50 for a total of \$20, 950.48 with three voided checks and two online payments; seconded by Supervisor Van Vonderen Motion carried unanimously by voice vote.

Adjournment

M/M by Chairman Cashman to adjourn the meeting at 8:23 p.m.; seconded by Supervisor Van Vonderen. Motion carried by voice vote.

All minutes have been taken truthfully and honestly and to the best of my knowledge and ability.

Jann B. Charette, Clerk

Minutes approved as written / with corrections (**strike one**) by the Town Board on Monday, July 6, 2015.

Dennis J. Cashman, Chairman