

Town Board Meeting Minutes
Tuesday, September 8, 2015 at the Rockland Town Hall
Called to order by Chairman Cashman at 7:30 p.m.
Adjourned at 8:46 p.m.

The Clerk, Treasurer, and all Board members were present along with Mike Liebman (Ayres Associates), Tim Ambrosius (CQM, Inc.), Joe Daul and John Brittnacher (Greenleaf Volunteer Fire Department), Bob Gerbers, and other members of the public. Clerk Charette verified that the meeting was properly noticed; the agenda was presented after the pledge of allegiance was recited.

Minutes from August 17, 2015, Town Board meeting

M/M by Chairman Cashman to approve the minutes from the August 17, 2015, Town Board meeting as presented; seconded by Supervisor Supervisor Lasee. Motion carried.

Administer Oath to Fire Chief- Greenleaf Fire Department

John Brittnacher explained that the Wisconsin Town's Association attorney provided an opinion stating that chiefs of volunteer fire departments should be sworn in. Such formality recognizes that the Chief has the authority to conduct fire inspections and other actions on behalf of the Town. January 2017 will be the next swearing-in ceremony.

Drainage Easement Agreement between Town of Rockland and St. Mary II, Inc. for Parcel R-86

Clerk Charette provided the Board with a copy of the drainage easement that was drafted by Attorney Rossmeisel and executed by Patrizia and Ericco Auricchio, officers for St. Mary II, Inc. Clerk Charette will record it in the Register of Deed's Office tomorrow.

Possible amendment to Drainage Improvements- Hickory Ridge Area Project

Mike Liebman, Ayres Associates, informed the Board that there are delays in the project due to the schedules of the utility companies (Time Warner, AT&T and WPS). AT&T and Time Warner cannot get out to conduct their work until October. Additionally, they are going to update their systems.

Liebman recommends a Change Order to the contract to extend the project completion date to June 30, 2016. Liebman explained that this will allow the utilities to get what they need done this year and then allow RC Excavating to complete the other section of the project in the spring or early summer.

To keep costs consistent with this year's pricing, Liebman recommended that RC Excavating purchase the culverts ahead of time and then have them ready to install in the spring.

M/M by Supervisor Van Vonderen to extend the timeline on the Drainage Improvement-Hickory Ridge Area project until June 30, 2016, to allow for the utility work that has to be done; seconded by Chairman Cashman. Motion passed.

Resolution #2015-6 Authorizing borrowing of monies from Greenleaf Wayside Bank for the purpose of expenditures for Drainage Improvements-Hickory Ridge Area Project

Clerk Charette provided worksheets demonstrating how the principal and interest rates for a 5-year and 10-year loan would affect the mill rate for 2016. Charette explained that she spoke with the Department

of Revenue and learned that as long as the loan is pre-approved and has the principal/interest payments determined, the Town does not have to close on the loan until later this year to permit it to include those payments in the 2016 levy. No action was taken at this time.

Proposal from Matt Giese- Town of Rockland logo and slogan design contest

Matt Giese, owner of Someday Farms, appeared before the Board to offer a \$250.00 prize for the winner of a contest who can develop a Town logo and slogan. Giese expressed his desire to help brand the Town and offered three criteria for the contest: 1) agricultural; 2) natural topography; 3) work ethic.

The Board recommended that the Planning Commission head up this contest for the Town. Clerk Charette will place this item on the September 16, 2015, Planning Commission agenda.

Resolution #2015-7 amending Town of Rockland 2015 budget

Clerk Charette explained that Resolution #2015-7 is a budget amendment resolution transferring monies from the Elections Expense account to the Building Inspector/Zoning Administration Expense Account in the amount of \$2008.00

M/M by Chairman Cashman to approve Resolution #2015-7 by roll call; seconded by seconded by Supervisor Van Vonderen. Roll call vote: Cashman-Aye; Van Vonderen-Aye; Lasee-Aye. Motion carried.

Building Inspector/Zoning Administrator report

Bob Gerbers reported that four permits were issued in August. The permits issued were for a new single family home, two storage sheds and a garden shed. The permit fees collected totaled \$1,540. Gerbers received \$1,100.00 of these fees for inspections.

The Evensons, who are building a new home on Solitude Road have asked to have the directional sign located on their property moved since it is located quite close to their driveway.

It was reported that several signs are missing on Ledge Crest Road and on Old Martin Road at Highway 57 and Big Valley Road at Midway.

Gerbers will speak to Gryboski Builders regarding their trucks that are parking too close to the ditch on Solitude Road.

Jing Guo relocated her shed and is in compliance with the ordinances.

Chairman's Report

Chairman Cashman reported that Cashman Drive is black topped but does not seem to meet the thickness requirement of the Town's Road Standards. CQM and Northeast Asphalt are going to meet this week to take core results.

Both requests for bridge fund reimbursements have been paid by the County.

Cashman received the 2016-17 TRIP fund application and will be reviewing roads to determine if the Town should apply for funding again. The deadline to apply is October 16, 2015.

Carter Trucking and Excavating finished patching the roads last week. Greenleaf Greenscapes trimmed the trees near Sportsman's Road. Greenleaf Greenscapes will be conducting the fall cutting of ditches next week.

Planning Commission Report

Supervisor Van Vonderen reported that there was no meeting in August. The next meeting is set for Wednesday, September 16, 2015, at 7:00 p.m.

Treasurer's Report

Treasurer Van Dyck reported that there is \$346,092.76 in the general fund. For 2016, the Town will need to budget for recycling pick-up at \$15-20/ton.

M/M by Chairman Cashman to accept the Treasurer's report; seconded by Supervisor Van Vonderen.
Motion carried.

Announcements and Distribution of Correspondence-

Clerk Charette distributed: 1) agenda from City of De Pere Finance meeting; 2) letter from Omni re: CTH ZZ construction; 3) Glenmore resolution opposing AB 290; 4) letter from BC Public Works re: TRIP funding.

Items Intended for Future Meetings

The budget workshops are set for Monday, September 28, 2015, at 6:00 p.m. and Monday, October 12, 2015, at 6:00 p.m. The budget public hearing and Special Electors Meeting is scheduled for Monday, November 16, 2015, at 7:30 p.m.

Public comment-

None

Voucher in Payment of Bills

M/M by Chairman Cashman to approve the voucher for checks # 9113-9135 in the amount of \$ 66,268.50 with no void checks and no online checks; seconded by Supervisor Lasee. Motion carried.

Adjournment

M/M by Chairman Cashman to adjourn the meeting at 8:46 p.m.; seconded by Supervisor Van Vonderen.
Motion carried.

All minutes have been taken truthfully and honestly and to the best of my knowledge and ability.

Jann B. Charette, Clerk

Minutes approved as written / with corrections (**strike one**) by the Town Board on Monday, September 21, 2015.

Dennis J. Cashman, Chairman