

**Town Board Meeting Minutes**  
**Monday, November 16, 2015, at the Rockland Town Hall**  
**Called to order by Chairman Cashman at 8:03 p.m.**  
**Adjourned at 8:47 p.m.**

The Clerk, Treasurer, and all Board members were present along with Tara Mager (Wrightstown Spirit), Edwin Schuh, Terry Vertz, Rick Van Vonderen, Dorothy Cashman, Ben Crocker, Wayne Carter, Glen Schwalbach, Michael Wier, and Steve Gander. Clerk Charette verified that the meeting was properly noticed; the agenda was presented after the pledge of allegiance was recited.

**Minutes from November 2, 2015, Town Board meeting, after any corrections have been rectified**

M/M by Supervisor Lasee to approve the minutes from the November 2, 2015, Town Board meeting as presented; seconded by Chairman Cashman. Motion carried.

**Adoption of 2016 Budget**

M/M by Supervisor Van Vonderen to adopt the 2016 budget as presented; seconded by Chairman Cashman. Cashman- Aye; Van Vonderen- Aye; Lasee- Naye. Motion carried.

**Appointment of Michael Wier to the Planning Commission**

Chairman Cashman explained that Sue Zeamer retired on April 1, 2015. Chairman Cashman had asked a number of other individuals to serve on the Planning Commission prior to Mr. Wier but no one had time to serve. Mr. Wier is willing to accept the appointment.

M/M by Chairman Cashman to appoint Michael Wier to the Rockland Planning for the term commencing November 17, 2015 and ending on March 31, 2018; seconded by Supervisor Lasee. Motion carried.

Clerk Charette issued the oath to Michael Wier.

**Disbursement of funds from Cashman Drive Road Escrow Account**

Clerk Charette provided an Excel spreadsheet to the Board which delineated total deposits and costs for the Cashman Drive reconstruction and construction of the cul-de-sac. Chairman Cashman explained that there is approximately \$22,000.00 in the Road Escrow account to cover the remaining amount due to Express Excavating. There also is a balance left in the account left over after paying for the costs of the project. One of the landowners contacted Chairman Cashman to request the balance due to them. Cashman explained that any other future costs should be on the vendor and not on the landowners. Disbursement of the excess in the escrow account to each landowner would be \$1,613.96.

M/M by Supervisor Van Vonderen to approve the disbursement of \$1,613.96 to each of the landowners of Parcels R-139; R-139-1; and R-139-2 from the Road Escrow Account; seconded by Supervisor Lasee. Motion carried.

**2015-2016 Tax Collection Agreement with Brown County**

The Board reviewed the 2015-2016 Tax Collection Agreement with Brown County. Treasurer Van Dyck explained that there is no charge for Brown County to collect taxes on behalf of the Town. This agreement puts all municipalities on the same timeline for renewing such agreements.

M/M by Chairman Cashman to approve the 2015-16 Tax Collection Agreement with the Brown County Treasurer; seconded by Supervisor Van Vonderen. Motion carried.

### **Bridge Fund Reimbursement Request- Wrightstown Road Culvert**

Chairman Cashman presented a bridge fund reimbursement request for \$5,418.44 for the culvert replacement on Wrightstown Road. He explained that he has been working with the Town of Wrightstown to install a 36” culvert across Wrightstown Road. Cashman explained that the new culvert will help take the water from the farm field, water from the north side of Wrightstown Road and water from the west side of Old Military Road to the south side of Wrightstown Road. The bridge fund reimbursement request is a 50/50 share with the Town of Wrightstown.

M/M by Chairman Cashman to submit the Bridge Fund Reimbursement Request for \$5,418.44 to Brown County; seconded by Supervisor Lasee. Motion carried.

### **Chairman’s Report**

Chairman Cashman spoke with Robert Hecker, owner of the property at 3284 Ryan Road, regarding the nuisance violations on the property. Even though the 30 days have passed, Hecker has not started bringing the property into compliance. Cashman had discussions with him about selling the property back to the Town but Hecker’s price is too high. Cashman told him that the property must be brought into compliance by November 26th or the Town will take action. A written opinion from the Town’s attorney was provided to the Board.

Chairman Cashman received reports that the contractors constructing the new home on Solitude Road are causing damage to the ditch and shoulder of Solitude Road.

The WISLR road ratings are completed and were sent to the Department of Transportation last week.

Chairman Cashman explained that the Town hired Carter Trucking and Excavating to conduct the snow and ice removal services of the town roads this winter. The Town did so to save money and provide better service. Cashman stated that he will be meeting with Wayne Carter to obtain contact information and to review the Town’s jurisdiction of roads.

### **Planning Commission Report**

Supervisor Van Vonderen reported that the Planning Commission met this past Thursday night. The Planning Commission has been working primarily on ordinance work and are currently reviewing a new driveway ordinance which will address the concerns raised by the volunteer fire departments serving the Town.

### **Announcements and Distribution of Correspondence-**

Clerk Charette announced that there will be a Public Notification Meeting on Tuesday, December 1, 2015, at the Rockland Town Hall. The Sheriff’s Department will be holding the meeting to inform residents of the release of two sexual offenders who will be moving into a rental home at 4273 State Highway 57. Charette also announced the grand opening of the Cyber Works store in Ashwaubenon which will provide residents another location to drop off their old electronics. Charette also distributed 1) an agenda for November 17, 2015, City of De Pere City Council meeting; and 2) an announcement from the Department of Transportation regarding the Transportation Alternative Program funding program.

Treasurer Van Dyck gave everyone a copy of a template letter that could be written to our legislators in support of SB340, a bill that would restore 2.3 million dollars in 2016 to the recycling grant. Van Dyck also reported that tax bills will be sent out around December 14th. There are now 29 financial locations in Brown County that will collect taxes.

Treasurer Van Dyck also informed the Board about a new requirement that was placed into the budget bill and passed. Brown County Treasurer Zeller estimated that it will cost the county approximately \$90,000.00 to place this new required information on the tax bill.

Supervisor Lasee suggested that the Wisconsin Towns Association be notified to determine their stance on this requirement.

**Items Intended for Future Meetings-** town hall snowplowing renewal; appointment of election inspectors, meeting dates, budget amendments; letter of support for restoration of recycling grant funding

**Public comment-**  
None

### **Cash Flow Analysis-November**

Clerk Charette provided a cash flow analysis to the Board which incorporated November's income and expenditures and which also projected year end balances. She noted that everyone did a great job in staying under budget this year even in light of the unexpected Cashman Drive expense.

### **Voucher for Approval**

Clerk Charette provided the Voucher in Payment of bills to the Board. She noted that this voucher includes the check to CQM for Cashman Drive and the checks to the Lewis, Schumachers, and Ariens.

M/M by Chairman Cashman to approve the Voucher for Approval in the amount of \$30,352.52 for check numbers #9202-9223 with two voided checks and one online payment and also to authorize the Treasurer to transfer \$7,672.03 to the General Fund; seconded by Supervisor Van Vonderen . Motion carried.

### **Adjournment**

M/M by Chairman Cashman to adjourn the meeting at 8:47 p.m.; seconded by Supervisor Lasee. Motion carried.

All minutes have been taken truthfully and honestly and to the best of my knowledge and ability.

Jann B. Charette, Clerk

Minutes approved as written / with corrections (**strike one**) by the Town Board on Monday, December 7, 2015.

Dennis J. Cashman, Chairman