

**Town Board Meeting Minutes**  
**Monday September 19, 2016, at the Rockland Town Hall**  
**Called to order by Chairman Cashman at 7:30 p.m.**  
**Adjourned at 8:25 p.m.**

The Clerk, Treasurer, and all Board members were present along with Bob Gerbers, Tim Ambrosius, CQM, and other members of the public. The agenda was presented after the pledge of allegiance was recited.

**Minutes from September 6, 2016, Public Hearing on Conditional Use Permit request from Scott Jewitt**

M/M by Supervisor Lasee to approve the minutes from the September 6, 2016, public hearing on the conditional use permit request from Scott Jewitt as presented; seconded by Supervisor Van Vonderen. Motion carried.

**Minutes from September 6, 2016, Town Board meeting**

M/M by Supervisor Lasee to approve the minutes from the September 6, 2016, Town Board meeting as presented; seconded by Chairman Cashman. Motion carried.

**Sanitation and Recycling Agreement with from Harter's Fox Valley Disposal through December 31, 2021**

A revised Sanitation and Recycling Agreement signed by Andy Gayhart on September 14, 2016, was presented to the Board. Clerk Charette explained that the recommended changes made at the last meeting were incorporated into the revised agreement. Additionally, the paragraph relating to fuel surcharges was removed. Clerk Charette directed the Board to paragraph 19 of the Agreement which allows Harter's to approach the Town for a service fee adjustment due to circumstances outside of the control of the agreement. This would include a change in fuel prices.

M/M by Supervisor Lasee to approve the revised Sanitation and Recycling Agreement with Harter's Fox Valley Disposal commencing October 1, 2016, as presented; seconded by Supervisor Van Vonderen. Motion carried.

**2017 Property Tax Agreement with Brown County**

The Board received a copy of a revised version of the 2017 Property Tax Agreement with Brown County. Treasurer Van Dyck informed the Board that this is the third version of the agreement which now includes a provision for municipalities to opt out of having the County collect taxes on their behalf. Treasurer Van Dyck spoke with Dawn Foeller, City of Green Bay Finance Director. On September 20, 2016, the Green Bay City Council will be considering a resolution which opposes the collection of a service fee of \$.85/bill for real property tax and personal property tax collection. If approved, the City will forward it to the County Board for its Wednesday, September 21, 2016, meeting. Treasurer Van Dyck recommended that the Board hold off on entering into this agreement at this time.

M/M by Chairman Cashman to table the 2017 Property Tax Agreement until a future meeting; seconded by Supervisor Lasee. Motion carried.

**Application for final payment from Express Excavating for work done on Cashman Drive**

Tim Ambrosius, CQM, Inc., noted that all lien waivers have been signed and received from the Express Excavating and their subcontractors. The project has been completed according to the specifications.

M/M by Supervisor Van Vonderen to approve final payment to Express Excavating for \$22,776.16 for the Cashman Drive project and to authorize Treasurer Van Dyck to transfer funds from the Road Escrow account into the general fund for payment; seconded by Supervisor Lasee. Motion carried.

## **Brown County Municipal Recycling Agreement Amendment VII**

Treasurer Van Dyck explained that this is an amendment to an agreement to continue the Town's recycling partnership with Brown County. It is required in order for the Town to obtain its recycling grant from the state.

M/M by Supervisor Van Vonderen to approve the Brown County Municipal Recycling Agreement Amendment VII; seconded by Supervisor Lasee. Motion carried.

### **Road signs for entrances into the Town**

Clerk Charette explained that as part of the Board's desire to look into branding the Town of Rockland, specifications are needed to obtain proposals for the cost of creating welcome signs into the Town. After discussion, the Board directed the Clerk to obtain the proposed costs for fabricating and installing eight signs throughout the Town.

### **Chairman's Report**

Chairman Cashman reported that RC Excavating spread some top soil in certain areas of the Hickory Ridge subdivision but the recent rain washed it away. Many items that still need get completed before the contractor will get paid.

Chairman Cashman noted that he received an e-mail from Bob Gerbers resigning his zoning administrator position. After some discussion though, Gerbers has agreed to stay on in that position. At next month's meeting, the Board will consider increasing the costs of building permits.

### **Planning Commission report**

Clerk Charette provided a summary of what occurred at the September 15, 2016, Planning Commission meeting. A copy of the draft minutes were provided to the Board members.

### **Announcements and Distribution of Correspondence-**

The following was distributed to the Board: 1) copy of resolution from Green Bay City Council opposing Brown County's charge for tax collection; 2) notice of public hearing on the amendment of the sewer use ordinance of the GBMSD; 3) a press release from Governor Walker regarding the 2017-19 budget proposal for transportation funding; 4) press release from the Estate of Robert J. Welsing; 5) Notice of September 27, 2016, Public Transit-Human Services Transportation Plan meeting.

Clerk Charette also announced that in person absentee voting in the Clerk's office begins on Thursday, September 22, 2016. Due to recent court cases, municipal clerks are allowed to expand the timeframe for in person absentee voting. Normally, in person absentee voting was only allowed the two weeks prior to the election. Most clerks in the area are starting in person absentee voting on September 22, 2016 or on Monday, September 26, 2016. Clerk Charette also informed the Board that electors use to have until 4 p.m. on Friday following the election to get their absentee ballot to the Clerk's office via mail. A recent law change requires absentee ballots to be received in the Clerk's office no later than 8 p.m. on Election Day. If they are not received by that time, the absentee ballot will not be counted.

**Items for future meetings-** revisions to permit fee schedule

### **Public comment-**

Steve Gander asked whether any of the Board members will be attending the September 27, 2016, Public Transit-Human Services Transportation Plan meeting.

### **Cash Flow-September**

The Board was provided with a copy of the cash flow analysis for the month of September. Clerk Charette highlighted some areas for the Board.

### **Voucher in Payment of Bills**

The Board was provided with a copy of the voucher for approval.

M/M by Chairman Cashman to approve checks #9637-9644 for a total of 87,035.71 with no voided checks and two online payments; seconded by Supervisor Van Vonderen. Motion carried.

### **Adjournment**

M/M by Chairman Cashman to adjourn the meeting at 8:25 p.m.; seconded Supervisor Van Vonderen. Motion carried.

All minutes have been taken truthfully and honestly and to the best of my knowledge and ability.

Jann B. Charette, Clerk

Minutes approved as written / with corrections (**strike one**) by the Town Board on Monday, October 3, 2016.

Dennis J. Cashman, Chairman