

**Town Board Meeting Minutes**  
**February 6, 2017, at the Rockland Town Hall**  
**Called to order by Chairman Cashman at 7:30 p.m.**  
**Adjourned at 9:01 p.m.**

The Clerk, Treasurer, and all Board members were present. Bob Gerbers, Zoning Administrator, Aaron Schroeder (CQM), Paul Edelbeck, Tom Collins (Wrightstown Spirit) and other members of the public were present. Clerk Charette verified that the meeting was properly noticed; the agenda was presented after the pledge of allegiance was recited.

**Minutes from January 17, 2017, Town Board meeting**

M/M by Supervisor an Vonderen to approve the minutes from the January 17, 2017, Town Board meeting as presented; seconded by Chairman Cashman . Motion carried.

**Ordinance #2017-01 amending the Rockland Zoning Map to rezone Lot 1 of Certified Survey Map (“Exhibit A”), received from Alan and Janice Lasee, Owners, Parcel R-323, 2259 Lasee Road, De Pere, Wisconsin, from Estate Residential 10-Acre District (ER-10) to Estate Residential 2-Acre District (ER-2), and to rezone Lot 2 of Certified Survey Map (“Exhibit A”), received from Alan and Janice Lasee, Owners, Parcel R-323, 2259 Lasee Road, De Pere, Wisconsin, from Estate Residential 10-Acre District (ER-10) to Estate Residential 5-Acre District (ER-5).**

Supervisor Lasee recused himself from this matter.

Chairman Cashman stated that a public hearing on the ordinance was held at 6:45 p.m. No one from the public appeared. The Planning Commission met on January 12, 2017, to review the request to amend the zoning map to rezone Lots 1 and 2 of the Certified Survey Map of Parcel R-323. At this meeting, the Planning Commission recommended that the Board approve the two rezoning requests. Draft minutes of the January 12, 2017, Planning Commission meeting are incorporated herein by reference.

M/M by Supervisor an Vonderen to approve Ordinance #2017-01 1) rezoning Lot 1 of the Certified Survey Map dated January 2017, received from Alan and Janice Lasee, Owners, Parcel R-323 from Estate Residential 10-Acre to Estate Residential 2-Acre; and 2) rezoning Lot 2 of the Certified Survey Map dated January 2017, received from Alan and Janice Lasee, Owners, Parcel R-323, from Estate Residential 10-Acre to Estate Residential 5-Acre; seconded by Chairman Cashman. Roll Call Vote: Chairman Cashman: Aye; Supervisor Van Vonderen-Aye; Supervisor Lasee: Recused. Motion carried 2-0.

**Ordinance # 2017-02 amending the Rockland Zoning Map to rezone Lot 2 of Certified Survey Map (“Exhibit B”), received from Paul and Jacalyn Edelbeck, Owners, Parcel R-326-3, 5201 Big Valley Road, De Pere, Wisconsin, from Estate Residential 5-Acre District (ER-5) to Estate Residential 2-Acre District (ER-2)**

Supervisor Lasee rejoined the Board.

Chairman Cashman stated that a public hearing on the ordinance was held at 7:00 p.m. The Planning Commission met on January 12, 2017, to review the request to amend the zoning map to rezone Lot 2 of the Certified Survey Map of Parcel R-326-3. At this meeting, the Planning Commission recommended that the Board approve the rezoning request. Draft minutes of the January 12, 2017, Planning Commission meeting are incorporated herein by reference.

M/M by Supervisor Van Vonderen to approve Ordinance #2017-02 rezoning Lot 2 of the Certified Survey Map, dated January 2017, received from Paul & Jacalyn Edelbeck, Owners, Parcel R-326-3, from Estate Residential 5-Acre to Estate Residential 2-Acre; seconded by Chairman Cashman . Roll Call Vote: Chairman Cashman-Aye; Supervisor Van Vonderen- Aye; Supervisor Lasee- Aye. Motion carried 3-0.

### **Improvements/Proposal for interior design work of town hall**

Chairman Cashman provided an estimate from Hendricks Painting Company to repair cracks and paint the interior of the town hall. Brad Hendricks is a resident of the Town. The estimate includes plastering, priming and two coats of paint not to exceed \$3,700.00. Chairman Cashman stated that he would like to get the town hall painted before the April 4th election.

M/M by Supervisor Lasee to accept estimate #87437 from Hendricks Painting Company to paint the interior of the town hall; seconded by Chairman Cashman. Motion carried.

Designer Kim Scray, from Inspired Spaces, provided samples of paint colors and blinds to the Board. Scray presented a lighter gray (named agreeable) and a darker gray (named anew) paint swatches to the Board.

M/M by Supervisor Van Vonderen to approve the paint color, anew; seconded Chairman Cashman. Motion carried 2-1.

Scray then provided samples and cost estimates for horizontal wood blinds and vinyl vertical blinds for the windows located in the town hall, kitchen and office. Scray explained the advantages and disadvantages of both.

M/M by Supervisor Van Vonderen to approve Estimate #1089 for the purchase of Graber Royal Coach vertical blinds for the nine windows in the town hall, kitchen and office, and for 2” wood blinds on one window in the office; seconded by Chairman Cashman. Motion carried 3-0.

### **Revisions to permit fee schedule for sheds and garages**

Bob Gerbers provided a revised permit fee schedule to the Board which reflects revisions made to the size of accessory buildings and the inspection fee associated with such buildings.

M/M by Chairman Cashman to approve the revisions to the Permit Fee Schedule and Developer Deposit Schedule; seconded by Supervisor Van Vonderen. Motion carried 3-0.

### **2016 Bridge Inspection Report**

A copy of the 2016 Bridge Inspection Report, conducted by Brown County Public Works, was provided to the Board. Per the report, the Ryan Road Bridge has the lowest rating at 72.3. The Old Martin Road Bridge is rated at 98.1; the Wrightstown Road Bridge is rated at 91.8; and the Midway Road Bridge is rated at 89.3.

### **Clerk job posting and transition schedule**

Clerk Charette provided an update to the Board regarding locations of the posting of the Clerk position and applications received. Alternative posting sites were discussed.

M/M by Chairman Cashman to place an ad on the government jobs website; seconded by Supervisor Lasee. Motion carried 3-0.

M/M by Chairman Cashman to place an ad in the Wrightstown Spirit; seconded by Supervisor Van Vonderen. Motion carried 3-0.

## **Building Report/Zoning Administrator Report**

Bob Gerbers reported that there were four permits issued in January for: 1) two demolition permits; 2) an open heifer barn; and 3) a boring in a gas line. Permit fees collected totaled \$795.00 of which Gerbers received \$520.00 for inspection fees.

Gerbers reported that Brown County is requesting that certified survey maps be reviewed by the County prior to Town review. Supervisor Van Vonderen stated that the Town can request to have Brown County review the CSM at the same time the Town is reviewing it. In accordance with the Rockland Code of Ordinances, the Board chose to continue to review these prior to the county reviewing them.

Gerbers reported that Brown County would like to know whether the Town will be requiring permits from utilities conducting work within the county right of way. Gerbers suggested that if the utility company will be cutting into the Town roadway or a driveway, the Town should be notified. Chairman Cashman will follow up with Brown County on this issue.

Gerbers reported that the renter of the property at 5327 STH 57 has started removing some of the junk vehicles located on the property.

## **Chairman's Report**

Chairman Cashman reported that the old schoolhouse property located on the corner of County Highway ZZ and Tetzlaff Road, owned by the Wrightstown School District, was recently quit claimed to John Tetzlaff.

Due to the icy conditions, the snowplowing bill was over \$19,000 for January. Chairman Cashman also hired Pro 1 Services to cut brush and trees on Van Deurzen Drive that were getting in the way of the snowplows.

On January 30th, the Board met with the Greenleaf Fire Department and received a tour of the facility and a received a presentation on insurance and the budget.

## **Treasurer's Report**

Treasurer Van Dyck provided a report to the Board.

M/M by Chairman Cashman to accept the financial report as presented; seconded by Supervisor Lasee. Motion carried.

## **Announcements and Distribution of Correspondence-**

Clerk Charette provided the following to the Town Board: 1) a letter from WI Independent Assessing Officers Association; 2) Notice of Public Hearing from City of De Pere regarding rezoning of Parcel R-20; and 3) a notice of WisDOT NE Region 2015 Local Program Symposium. Charette also informed the Board that the Bay Lake Regional Planning Commission is offering free professional planning assistance in small-scale plans. The deadline to apply is March 1, 2017.

Treasurer Van Dyck reported that the 4H is scheduling another e-recycling event in late April.

Supervisor Lasee reported that the Koch property on Moonlite Drive has been placed for sale.

Chairman Cashman stated that Northeast Asphalt is offering a lunch meeting in March.

Clerk Charette announced that the Planning Commission meeting scheduled for Thursday, February 9th is canceled.

**Items for future meetings-**

2016 Financials

**Public comment-**

None

**Voucher in Payment of Bills**

Clerk Charette provided a voucher in payment of bills.

M/M by Chairman Cashman to approve checks #9801-9829 for a total of \$79,568.83 with no voided Checks and no online payments; seconded by Supervisor Van Vonderen. Motion carried.

**Adjournment**

M/M by Chairman Cashman to adjourn the meeting at 9:01 p.m.; seconded by Supervisor Van Vonderen. Motion carried by voice vote.

All minutes have been taken truthfully and honestly and to the best of my knowledge and ability.

Jann B. Charette, Clerk

Minutes approved as written / with corrections (**strike one**) by the Town Board on Monday, March 6, 2017.

Dennis J. Cashman, Chairman